

AGENDA

Meeting: TROWBRIDGE AREA BOARD
Place: The Atrium, Wiltshire Council, Bradley Road, Trowbridge
Date: Thursday 13 May 2010
Time: 7.00 pm

Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Tea, coffee and the opportunity to talk informally from 6:30pm.

Please direct any enquiries on this agenda to Julia Densham (Senior Democratic Services Officer) on 01249 706610 / julia.densham@wiltshire.gov.uk or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / rachel.efemey@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Ernie Clark – Hilperton (Chairman)	Stephen Oldrieve – Paxcroft (Vice-Chairman)
Peter Fuller – Park	Helen Osborn – Lambrok
Tom James MBE – Adcroft	Jeff Osborn – Grove
John Knight – Central	Graham Payne – Drynham
Francis Morland – Southwick	

Items to be considered	Time
<p>1. Chairman's Welcome, Introduction and Announcements (<i>Pages 1 - 10</i>)</p> <p>2. Apologies for Absence</p> <p>3. Minutes (<i>Pages 11 - 34</i>)</p> <p>To approve and sign as a correct record the minutes of the meetings held on 4 March 2010 and 22 April 2010.</p> <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	7:00pm
<u>Community Items</u>	
<p>5. Partner Updates (<i>Pages 35 - 44</i>)</p> <p>To note the written updates and receive any verbal updates from the following:</p> <ul style="list-style-type: none"> a) Trowbridge Community Area Young Peoples' Issues Group b) Wiltshire Police c) Wiltshire Fire and Rescue Service d) Community Area Partnership - Trowbridge Community Area Future e) Trowbridge Town Council f) Parish Council Nominated Representatives. 	7:05pm
<p>6. Outside Body Updates</p> <p>Wiltshire Councillors appointed as representatives to outside bodies will report on any recent news.</p>	7:10pm
<p>7. Transport Issues for Young People (<i>Pages 45 - 46</i>)</p> <p>Trowbridge CAYPIG will feedback on a recent Transport Conference attended and seeks support from the Area Board to advocate for more action regarding affordable public transport for young people.</p>	7:20pm
<p>8. Future Housing and Development in the Trowbridge Community Area</p> <p>Georgina Clampitt-Dix, Head of Spatial Planning, will give a presentation on the outcomes of the recent Local Development Framework consultation.</p> <p>Further information is available on-line using the link below:</p>	7:30pm

www.wiltshire.gov.uk/wiltshirecorestrategy/wiltshire2026.htm

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|-----------------------------|--|---------------|
| 9. | NHS Update on Out of Hours Service, Primary Care Centre and Feedback from the Joint Strategic Needs Analysis Workshop

Jo Howes, Community Engagement Manager - NHS Wiltshire, will update on the changes to the Out of Hours service, the planned Primary Care Centre and feedback from the recent workshop on health priorities of Trowbridge community area residents. | 7:45pm |
| 10. | Recreational Needs in the Trowbridge Community Area

The Chairman will lead a discussion on the lack of recreational facilities in the Trowbridge community area. | 8:05pm |
| 11. | Transfer of Margaret Stancomb School to Wiltshire Rural Music Centre (Pages 47 - 62)

To receive a report on the transfer of Margaret Stancomb School to Wiltshire Rural Music Centre. The Area Board will consider whether they will support the proposal being taken to forward to Cabinet. | 8:15pm |
| 12. | Visiting Cabinet Representative - Councillor Jane Scott

Leader of the Wiltshire Council, Councillor Jane Scott, will talk about her responsibilities as leader, and respond to any questions. | 8:30pm |
| <u>Routine Items</u> | | |
| 13. | Any Other Urgent Business and Evaluation

The Chairman will take any other items of urgent business.

The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms in the packs.

7.00pm Thursday 1 July 2010, The Atrium, Wiltshire Council, Bradley Road, Trowbridge

7.00pm Thursday 9 September 2010, The Atrium, Wiltshire Council, Bradley Road, Trowbridge | 8:40pm |
| 14. | Allocation of Grant Funding (Pages 63 - 68)

The Wiltshire Councillors will consider 3 applications to the Community Area Grants Scheme 2010/11, as follows:

a) Southwick Playing Field – request £5,000 for the construction of a tarmac path around the playing field

b) Newtown School – request £2,300 to upgrade changing facilities and provide temporary cover over the outdoor swimming pool | 9:00pm |

- c) Newtown Area Residents Association – request £930 to provide security lighting at Bond Street Buildings to increase community safety.

Total requested = £8,230

Allocation of Grant Funding to date:

- North Bradley Peace Memorial Hall – £993 for energy saving and security equipment
- Friends of Trowbridge in Bloom – £5000 for a participatory programme of events
- Hilperton Village Hall – £3253 to upgrade toilets to include fitting of disabled toilet.

To date, **£9246** in Community Area Grants and **£20,022** to Trowbridge Community Area Future have been awarded from the Area Board budget of £77,592. This leaves a remainder of **£48,324** for allocation.

15. **Performance Reward Grant Scheme** (*Pages 69 - 82*)

The Wiltshire Councillors will consider two expressions of interest in the Performance Reward Grant Scheme, as follows:

- a) Studley Green Resource Centre
- b) Wiltshire Alternative Sports Hub Development.

16. **Close**

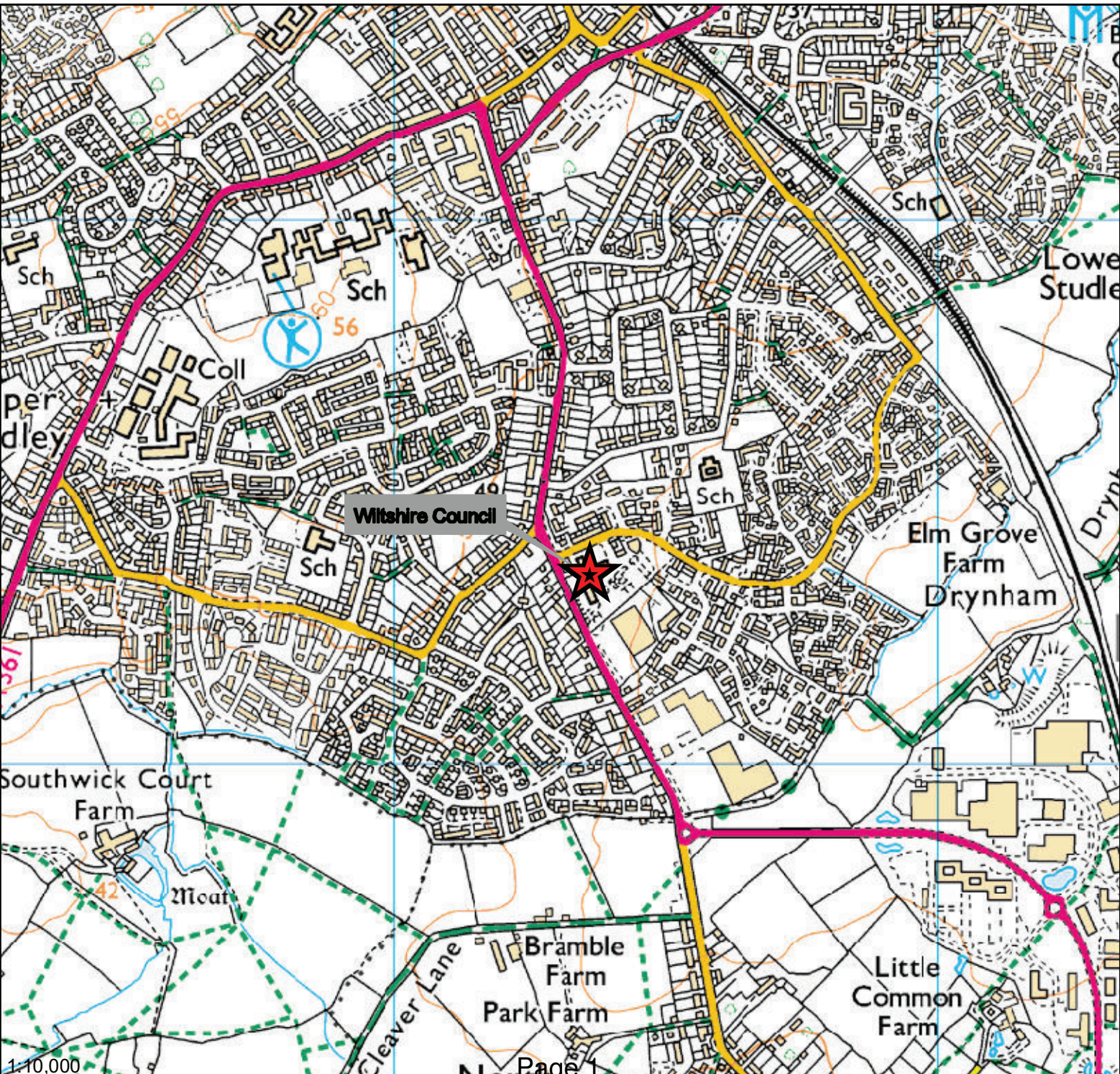
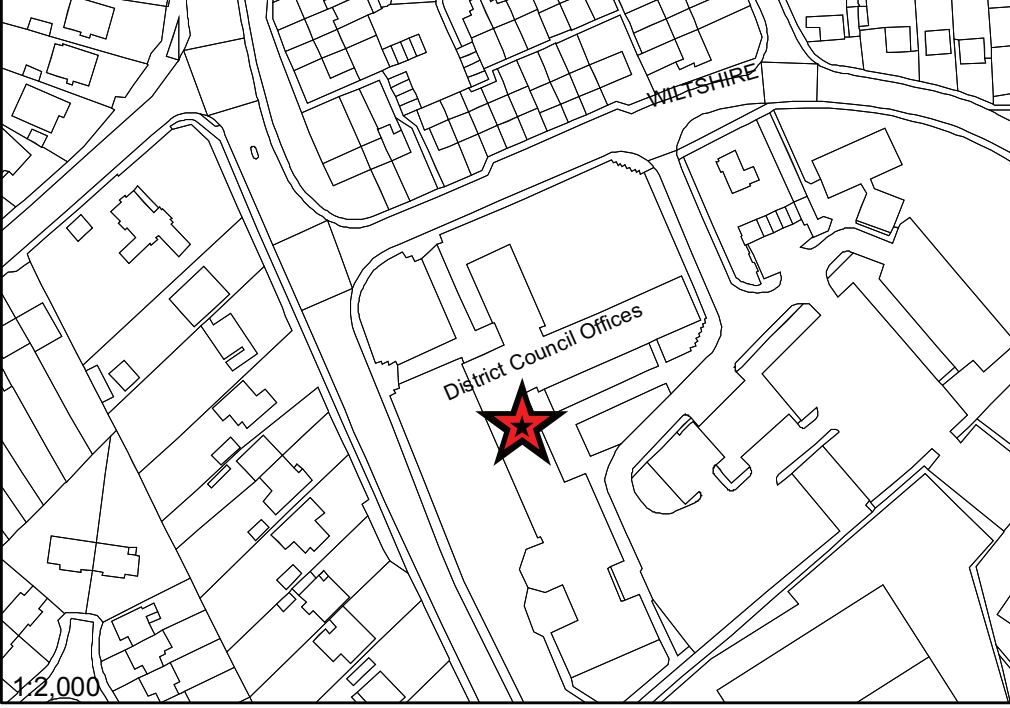
9:30pm

Wiltshire Council,
Bradley Road,
Trowbridge,
BA14 0RD

Wiltshire Council
Where everybody matters



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Chairman's Announcement

Item No.01a

Air Quality Strategy for Wiltshire - Summary

Legal requirements to monitor air quality

Local Councils are required by law to monitor air quality and compare the results to national standards. There are seven main pollutants identified for councils to keep under review and a number of others, such as ozone, are monitored nationally. We submit a report annually to DEFRA on Air Quality, which is published on our website at:

<http://www.wiltshire.gov.uk/environmentandplanning/publicprotection/pollutionandnoise/airandwaterpollution/airquality.htm>

Why monitor air quality?

Air pollution can have a considerable effect on health of the young, elderly and vulnerable. In the 1950's the focus was on smog, which affected London, and other major cities. The smog had significant impact on people's day to day lives. The Clean Air Acts brought in controls to smoke.

Today air pollution is not visible in the way it was in the 1950's however it still has the potential to have an impact significantly on health.

Parliament's Environmental Audit Committee published a report in March of this year stating that poor air quality reduces average life expectancy in the UK by an average of seven to eight months and it could lead to up to 50,000 premature deaths every year. The MPs said that the UK should be 'ashamed' of its air quality and called for dramatic changes to be made to the UK's transport policy in order to improve the situation. The report said failing to act would result in EU fines, which could total as much as £300 million pounds.

Is air quality a problem in Wiltshire?

We enjoy a high quality environment in Wiltshire however there are some locations which fail to meet the national objectives. These are:

- Masons Lane Bradford on Avon
- Warminster Road Westbury
- Shanes Castle Bath Road Devizes.
- Salisbury City Centre
- Part of Wilton Road Salisbury (A36)
- Part of London Road Salisbury (A30)

How is air quality monitored?

The pollutant that is of most concern in Wiltshire is Nitrogen dioxide which is contained in exhaust fumes from vehicles. We monitor Nitrogen dioxide using a network of small diffusion tubes which are attached to buildings and lamp posts in locations where people are exposed to higher concentrations of exhaust fumes. We also have 4 locations where we use more sophisticated monitoring equipment to measure nitrogen dioxide and fine particulates.

What is the Air Quality Strategy about?

The Air quality Strategy for Wiltshire is a general core document that sets out in broad terms our commitment to reduce levels of air pollution across the county. It will help shape policy across the council encouraging a consistent approach to this subject. It provides a framework which supports more specific work in areas where problems have been found to exist.

If the strategy is the core, what else is going on?

We have Air Quality Action Plans for the problem areas identified in the list above and we work closely with our colleagues in Transport Planning and Forward Planning in connection with these.

If you would like to contribute your comments on the Air Quality Strategy in either generally or specific terms or would like more information on air quality, Please contact the Specialist Environmental Protection Team at

- Public Protection Services, Wiltshire Council, PO Box 2126 Salisbury, Wiltshire SP2 2DJ or
- Email publicprotectionsouth@wiltshire.gov.uk or
- visit our web page at Wiltshire.gov.uk (just enter Air Quality into the search option).

Our consultation is open until the 18th June 2010.

G Tomsett,

Specialist Environmental Protection Team Manager.

Chairman's Announcements

Item No.01b

Contaminated Land Strategy for Wiltshire

Legal requirement to have a Contaminated Land Strategy

Under the terms of the Environment Act 1995, Local Councils are required to prepare a statement detailing how they will implement their responsibilities to inspect the council's area, identify contaminated land and secure its clean up (remediation). The legislation is quite complex and the type of land affected is carefully defined. This legislation covers past pollution of land; ongoing or recent pollution is normally covered by other legislation.

Wiltshire's historic legacy

Past generations were not as conscious of causing environmental damage as we are today. It is obviously undesirable to have a situation for example, where wildlife is being harmed or chemicals are entering a drinking water supply. The Contaminated Land Strategy looks to remedying some of this damage and to prevent further damage. These sites may include gasworks, old landfill sites and industrial premises.

What is in the strategy?

The strategy is a technical document based on the law. It includes;

- A brief description of Wiltshire's historic Industrial and commercial history.
- An overview of the legislation
- A review of technical issues such as the hydrology (water environment), and geology (land/soil composition) of Wiltshire. Both these affect how pollutants migrate through the environment.
- Describes work done to date by the old district councils'
- It states how Public Protections Services proposes to continue this work, how they will survey the county for further sites that require attention, prioritise new sites for further investigation to determine whether they are contaminated and causing or likely to cause harm.
- It describes how we will work with the Environment Agency, who are responsible for 'special sites' and other parties such as English nature and English Heritage.
- It provides information on how we propose to implement the legislation.
- It provides for the keeping of a Public Register of Contaminated Land.

What is in the public register?

The public register is not a list of all the land that may or may not be contaminated. It is a record of action taken by a local council under the Environment Act 1995. It is available for inspection by the public during office hours free of charge. There may be a charge for making copies of entries. We currently have 4 documents, originally published by the district councils. Each is held at the original district council offices, however we are developing an online version for ease of access and some entries have been listed on the site, just enter contaminated land into the Wiltshire Council website search facility.

How do I find out more about my property?

There are only a handful of entries on the public register. We do provide a chargeable service for house purchases/ vendors, where we will review our database and provide a report detailing any contaminated or potentially contaminated sites in close proximity to your property. We will also advise you of any remediation carried and what records we hold. Some site have very detailed reports supporting any clean up that was carried out and we make these available if people wish to read them.

Planning is the preferred mechanism for dealing with contaminated land.

The contaminated land strategy is only one way of dealing with land. The preferred and more sustainable route is through the planning system, when brown field sites are brought back into use. There are numerous sites across the county that used to have an industrial use that fell into disuse and have now been redeveloped for housing, offices, small business units etc. As part of the planning process we will require a site investigation to be carried out and if necessary remediation. We hold these reports for reference and access by members of the public.

If you would like would like to contribute your comments on the Contaminated Land Strategy in either generally or specific terms or would like more information on contaminated land, Please contact the Specialist Environmental Protection Team at

- Public Protection Services, Wiltshire Council, PO Box 2126 Salisbury, Wiltshire SP2 2DJ or
- Email publicprotectionsouth@wiltshire.gov.uk or
- visit our web page at Wiltshire.gov.uk (just enter contaminated land into the search option).

Our consultation is open until the 18th June 2010.

G Tomsett,

Specialist Environmental Protection Team Manager.

Chairman's Announcement

Item No.01c

Residential Mooring on the Kennet & Avon Canal

Background:

British Waterways own, maintain and operate The Kennet & Avon Canal, as part of the national waterways network. BW is authorised by Acts of Parliament to execute various powers to control the navigation and mooring of craft.

The K&A was re-opened in 1991 and fully restored in 1998 with an HLF Lottery grant of £27m. As part of this grant all Local Authorities have agreed to fund maintenance annually until 2018. The contribution from Wiltshire Council to BW is just over £200k p.a.

The economic value to Wiltshire of the K&A was studied in 2006 by Ecotec and approximately £20m p.a. visitor spend is attributed to the waterway.

Boats are required by BW to have a navigation licence, 3rd party insurance, and a home mooring unless they can demonstrate that they are continuously cruising. The canal has a towpath owned by BW and generally under byelaws boats are allowed to moor on the towpath for up to 14days- in some key locations the mooring time is further restricted to shorter periods.

There are a number of locations that attract 'live-aboards' who use the '14 day rule' to stay in one locality by changing mooring every 14 days. Many other boaters live at designated sites either on the canal (offside) or in marinas. A small percentage of these moorings have planning consent for residential use.

In November 2009 British Waterways launched a national consultation on moorings policy, with an aim to regulate towpath mooring.

Chief Executive Robin Evans wrote a preamble;

A particular challenge is that our waterways have become increasingly attractive to people seeking to make their home on the waterways. For many, the purpose is to keep moving and enjoy exploring different parts of the country. Others however are less footloose and want to stay in the same area. We are determined that our waterways should thrive as working navigations, for this is at the root of their heritage. We want waterways that are vibrant with boat movement, rather than extended linear boat parks.

Residential mooring was brought to my attention, as Canal Officer, recently by the very late arrival of the BW consultation, and coincidentally by an invitation to attend a meeting prompted by issues raised by boaters at the Bradford on Avon Area Board. The boaters challenged the basis of the British Waterways Consultation and

proposals to regulate towpath mooring. Some of the boaters do not have a permanent mooring and are licensed by British Waterways as 'continuous cruisers'.

At this meeting on Monday 22nd February it was obvious that there is wide gap between BW and the boaters on the interpretation of the relevant 1995 BW Act of Parliament.

British Waterways has prepared its proposals in the Moorings Consultation on the basis that its interpretation of 'continuous cruising' is a progressive journey around the network. The boaters say the 1995 Act refers to 'bona fide navigation' which they consider to be moving every 14 days, but this could be within the same area (a few miles). Case law is awaited to test which of these interpretations is correct.

The British Waterways proposals would set up a local group to define mooring areas on the towpath for free mooring for times from 24hrs to 14days. Overstay would attract a daily excess charge. Elsewhere the default mooring period would still be 14days.

BW also report that it is under resourced to carry out patrols and enforcement.

Issues for Wiltshire Council

British Waterways is focussing on the issue of resolving a fair use of the limited resource of towpath mooring.

From the Local Authority perspective there are much wider impacts of mooring on the local communities on the canal. In making an informed response to the BW proposals, development control, spatial planning, tourism and economic impact, and traveller policy need to be assessed not only by Wiltshire Council but also by neighbouring Authorities.

British Waterways has told me that BANES are wishing to act now to deal with situation in their area. This clearly could simply move the boaters eastwards into Wiltshire.

Assessment of the current situation, implications of proposed regulation of towpath residential mooring, and further actions.

- British Waterways boat sighting statistics suggest there are about 200 boats moored on the towpath in Wiltshire west of Devizes. They cannot confirm how many of these are continuous cruisers/live-aboards.
- Wiltshire Council's Area Boards have been asked to consider residential mooring on the canal to try to give a better local view of the current situation and to understand the impacts of the proposed regulation of this mooring on the local community.
- Travelling boaters are included in the current draft Gypsy & Traveller policy.
- I am currently trying to find out if Wiltshire Council is able to identify the current number of boats paying Council Tax.
- I am also seeking guidance of what policy we might use when assessing planning applications for use of the berths for residential boats.
- If the proposed regulation effectively makes the boaters homeless, there may be implications to house the boaters or to provide suitable moorings.
- The LDF may need to consider suitable sites for mooring/marinas.
- The Kennet & Avon Canal Partnership has indicated that it would be a suitable forum to try to create a consistent approach from all the Local Authorities on the Canal.

Area Boards:

Feedback from local communities to help shape Wiltshire Council's response to British Waterways :

- ❖ What is the extent of residential use of boats on the towpath
- ❖ Are there any specific issues that this usage causes?
- ❖ If British Waterways implemented plans to restrict towpath mooring to 14days what economic impact might this cause to local communities?
- ❖ Any other comments

Ken Oliver

Canal Officer

29th March 2010

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: The Arc Theatre, College Road, Trowbridge, BA14 0ES
Date: 4 March 2010
Start Time: 7:00pm
Finish Time: 9:50pm

Please direct any enquiries on these minutes to:

Kevin Fielding ,Tel: 01225 776655 ext: 115 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Ernie Clark (Chairman), Peter Fuller, Tom James MBE, John Knight, Francis Morland, Stephen Oldrieve, Helen Osborn, Jeff Osborn and Graham Payne

Cabinet Representative – Toby Sturgis (Waste, Property and Environment)

Wiltshire Council Officers

Gill Hanlan – Early years & Childcare team
Janet O'Brien – Head of new housing
Kevin Sweeney – Senior Manager, Youth Development Service
Peter Dunford -Team Leader, Trowbridge
Martin Donovan - Service Director for Finance
Rachel Efemey - Trowbridge Community Area Manager
Kevin Fielding - Democratic Services Officer

Town and Parish Councillors

Trowbridge Town Council - Bob Brice, Rollie Cleere and Lance Allan (Clerk)
Hilperton Parish Council – V.Bielecki
North Bradley Parish Council – R.Evans
Southwick Parish Council - Gaynor Polglase and Kath Noble

Partners

Wiltshire Police – Inspector David Cullop

Wiltshire Police Authority – Joy Hillyer

Trowbridge Community Area Futures – Doug Ross and Kate Oatley

Trowbridge Community Area Young Peoples Issues Group - Siobainn Chaplinn

Total in attendance: 75

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
15.	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the fourth meeting of the Trowbridge Area Board and thanked all the town, parish and partner representatives who were in attendance.</p> <p>The Chairman then introduced the Wiltshire councillors who made up the board and also introduced Cllr Toby Sturgis, (Wiltshire Council cabinet member) who was in attendance for this meeting.</p> <p>As a mark of respect the Chairman asked everybody to stand in memory of PC Daniel Cooper.</p> <p>The Chairman advised that:</p> <ul style="list-style-type: none"> • Flood Packs – proposed new flooding legislation had placed on Wiltshire Council the responsibility for putting in place local strategies for managing flood risk. Two flood working groups had been set up to cover the County, as part of this work Wiltshire Council was collating information on flooding and drainage issues and would like town and parish councils to gather information using the flood packs provided which could then be used to feed into the process. Completed packs should be returned at the next Trowbridge Area Board meeting on the 13 May. • Flood Fair – the first “Flood Fair” for town and parish councils would be held on the 14 April at the Olympiad Leisure Centre, Chippenham from 10am – 2pm. The purpose of the flood fair was to raise awareness of flooding and drainage issues. • Waste Consultation – a planned public consultation into possible changes to Wiltshire’s waste and recycling service will now not take place ahead of the General Election. • Consultation on the Review of Special Educational Needs Provision – over recent months Wiltshire Council officers had worked with schools, parent representatives and other people to review Special Educational Needs (SEN) provision in the county. <p>The review relates to the whole of Wiltshire. It was not a cost</p>	

	<p>cutting exercise, the purpose is to more effectively use available resources.</p> <p>A document had been written that sets out what the review had shown and what the Council would like to do in the future.</p> <p>Any questions about the proposals or the consultation process can be sent in the first instance to Tracy Gates, SEN Project Officer either by phone, 01225 756170 or email, tracygates@wiltshire.gov.uk.</p>																					
16.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Mike Franklin – (Wiltshire Fire & Rescue Service), Jo Howes – (NHS Wiltshire) and Angela Milroy – (Chair, Friends of Trowbridge Sensory Garden).</p>																					
17.	<p><u>Declarations of Interest</u></p> <table border="1" data-bbox="336 1025 1321 1989"> <thead> <tr> <th data-bbox="336 1025 512 1099">Name</th> <th data-bbox="512 1025 711 1099">Item</th> <th data-bbox="711 1025 938 1099">Type of Interest</th> <th data-bbox="938 1025 1129 1099">Nature of Interest</th> <th data-bbox="1129 1025 1321 1099">Action</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 1099 512 1323">Councillor Ernie Clark</td> <td data-bbox="512 1099 711 1323">Agenda Item No.9b and 12e</td> <td data-bbox="711 1099 938 1323">Personal</td> <td data-bbox="938 1099 1129 1323">Council appointee to the board of Selwood Housing</td> <td data-bbox="1129 1099 1321 1323">Would view the items and with an open mind</td> </tr> <tr> <td data-bbox="336 1323 512 1619">Councillor Peter Fuller</td> <td data-bbox="512 1323 711 1619">Any Trowbridge-related item</td> <td data-bbox="711 1323 938 1619">Prejudicial – (Dispensation Granted from the Dispensation Sub-Committee)</td> <td data-bbox="938 1323 1129 1619">Trowbridge Town Councillor</td> <td data-bbox="1129 1323 1321 1619">Would view any Trowbridge related items and issues with an open mind</td> </tr> <tr> <td data-bbox="336 1619 512 1989">Councillor John Knight</td> <td data-bbox="512 1619 711 1989">Any Trowbridge-related item</td> <td data-bbox="711 1619 938 1989">Prejudicial</td> <td data-bbox="938 1619 1129 1989">Trowbridge Town Councillor</td> <td data-bbox="1129 1619 1321 1989">Would view any Trowbridge related items and issues with an open mind and would take no part in</td> </tr> </tbody> </table>	Name	Item	Type of Interest	Nature of Interest	Action	Councillor Ernie Clark	Agenda Item No.9b and 12e	Personal	Council appointee to the board of Selwood Housing	Would view the items and with an open mind	Councillor Peter Fuller	Any Trowbridge-related item	Prejudicial – (Dispensation Granted from the Dispensation Sub-Committee)	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with an open mind	Councillor John Knight	Any Trowbridge-related item	Prejudicial	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with an open mind and would take no part in	
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		<p>Agenda item No.12e</p>	<p>Personal</p>	<p>Council appointee to the board of Selwood Housing</p>	<p>would take no part in any Trowbridge Town Council Grant applications</p> <p>Would view the item and with an open mind</p>	
<p>18.</p>	<p><u>Minutes</u></p> <p><u>Decision</u></p> <p>The minutes of the meeting held on 28 January 2010 were agreed as a correct record of the meeting and signed by the Chairman with the following amendment.</p> <p>Cllr Steve Oldrieve had reported back to the meeting that he was concerned about the management changes taking place at the Arc Theatre and the effectiveness of the advisory committee.</p>					
<p>19.</p>	<p><u>Matters Arising</u></p> <p>The Chairman advised that:</p> <ul style="list-style-type: none"> • Cllr Tom James would continue as the Area Board representative for the Trowbridge Community Area Young People's Issues Group (CAYPIG). • Smoking in council owned play areas/open spaces – the signs were currently being manufactured and should be erected at the end of March, beginning of April 2010. 					

20.	<p><u>Partner Updates</u></p> <p><u>Trowbridge Community Area Young People's Issues Group (CAYPIG)</u> The CAYPIG representative advised that the group had recently attended a Transport conference, where the high costs of young people using public transport was discussed. It was agreed that this issue would be on the agenda at the next Trowbridge Area Board meeting in May.</p> <p><u>Wiltshire Police</u> Inspector David Cullop briefly updated the meeting on current policing activities in the Trowbridge community area. The Inspector thanked the Chairman for the silence at the beginning of the meeting for PC Daniel Cooper.</p> <p>A report included in the agenda was noted.</p> <p>Inspector Cullop then introduced Joy Hillyer - (Independent Member of the Wiltshire Police Authority) who advised that she had received no direct feedback on Wiltshire Policing priorities so far.</p> <p>For more information, Joy Hillyer could be contacted via Wiltshire Police Authority 01380 734022 or http://www.wiltshire-pa.gov.uk/feedback.asp</p> <p><u>Wiltshire Fire and Rescue Service</u> The Wiltshire Fire and Rescue Service representative was unable to attend the meeting, a report included in the agenda pack was noted.</p> <p><u>Trowbridge Community Area Future (TCAF) Partnership</u> Doug Ross (Project Officer) briefly updated the meeting.</p> <p>Points included:</p> <ul style="list-style-type: none"> • TCAF felt that the recent Health Fair and Workshop had been a worthwhile event. <p>A report included in the agenda was noted.</p> <p>It was noted that representatives from the NHS Wiltshire were unable to attend the meeting.</p>	Rachel Efemey
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	<p><u>Trowbridge Town Council</u> A report included in the agenda was noted.</p> <p><u>Parish Council Updates</u> Hilperton - a 1.5 acre plot had now been allocated for allotments and that sixteen trees had been planted along the Trowbridge Road.</p> <p><u>Trowbridge Library</u> Peter Waterman (Trowbridge Library) briefly updated the meeting on the Trowbridge library consultation that was planned as part of the workplace transformation of County Hall.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • The consultation document had been drafted and would be circulated during March 2010. • The consultation will end in April 2010, focus groups will then be set up to evaluate the consultation findings. • There is no formal moving date set for the relocation of Trowbridge library into the County Hall building. <p>The Chairman thanked all representatives for their respective updates.</p>	
21.	<p><u>Outside Body Updates</u></p> <p>Councillor Jeff Osborn updated the board on the Transforming Trowbridge executive board.</p> <p>Points included:</p> <ul style="list-style-type: none"> • A tender exercise had been initiated for the scoping exercise. • It was hoped that Adam Nardell (Trowbridge Vision Director) would attend a future meeting to give an update. • Work on the Sainsbury's site is progressing well, work is expected to be completed by the end of summer 2010. <p>The Chairman thanked Councillor Osborn for his update.</p>	Rachel Efemey

22.	<p><u>Questions for the Wiltshire Council Waste, Property & Environmental Portfolio Holder</u></p> <p>Question for Cllr Toby Sturgis, (Wiltshire Council cabinet member for Waste, Property and Environment) from Cllr Jeff Osborn.</p> <p><i>“How much has Wiltshire Council spent on climate change and when will the residents of Wiltshire see the results of this spend”</i></p> <p>Points made by Cllr Sturgis in his response included:</p> <ul style="list-style-type: none"> • It was difficult to say at present how much Wiltshire Council had saved, so much is happening on this issue, but that savings of £800,000 were anticipated during the first year. • With land fill taxes continuing to rise, it was essential that Wiltshire recycled as much of its waste as possible. • Wiltshire Council has a commitment to reduce all waste going into land fill. • We need to find a balance that gives a good waste/recycling service without raising Council taxes to our customers. • Households still needed to be educated as to the importance of recycling. <p>The Chairman thanked Cllr Sturgis for his responses and attending the meeting.</p>	
23.	<p><u>Issues Updates</u></p> <p><u>a) Update on Children’s Centres in Trowbridge Community Area - Gill Hanlan (Early years & Childcare Team, Wiltshire Council).</u></p> <p>Points made included:</p> <ul style="list-style-type: none"> • Sure Start Children's Centres provided a ‘one-stop shop’ of integrated services for children under five and their families. There would be 30 Sure Start Children’s Centres in Wiltshire by March 2010. To date twenty nine children’s centres were providing the basic framework of services and they have been designated. Building work will continue until December 2010. <p>The Sure Start Children's Centre programme was based on the view that providing high-quality integrated services</p>	

(health, education, family support and care) leads to positive effects for children, families and their communities.

- Building work had begun on the new children's centre, based on the Longmeadow Primary School site. It would include space for children's centre services and a full day-care nursery with the existing staff from the nursery already on the school site. Stepping Stones Opportunity Group, the district specialist centre for children with difficulties and disabilities would be moving from its present home in Polebarn Road, into the new building. The children's centre will open in September 2010.
- A new building for Studley Green would be handed over on 5 January 2010. This would provide much needed additional accommodation for the children's centre on the Studley Green Primary School site.
- From April 2011 the management of all 30 children's centres would be required to go out for competitive tendering. This process had already begun with present providers being consulted about possible ways to cluster children's centres, enabling best value for money and better access to services for their customers.

Board Members made the point that they felt that the Sure Start Centres were doing excellent work within the local community, but that the tendering process was disruptive and counter-productive.

b) Proposal for the development of a site in the Trowbridge area for affordable housing

Janet O'Brien (Head of New Housing, Wiltshire Council) updated the Board on a proposal regarding the possible use of the Innox Hall site for the development of affordable housing.

The Innox Hall site is owned by Wiltshire Council, Innox Hall had now been demolished and the site was currently not in use.

Points made by Members included:

- There is a serious short fall of community land in and around Trowbridge.
- This site was not good enough to be developed under the private finance initiative scheme so why now.
- This site must be kept for community use, Wiltshire Council

and Trowbridge Town Council should work together to achieve this aim.

Decision

The Trowbridge Area Board does not to support the use of this land as a site for affordable housing and agrees that this land should be set aside for future community use.

Note: Cllr Peter Fuller abstained from this vote.

c) Update on One Love Campaign for Community Centre – Rachel Efemey (Community Area Manger).

Following the presentation by the One Love Campaign Group at the last Trowbridge area board meeting regarding their desire to set up a community centre in the Navigator Close/Towpath Road area of Hilperton, a meeting was held on 19th February.

Whilst the issue of the change of use for Towpath House was discussed the focus of the meeting was on how the group could get themselves set up on a proper footing and also start running some community activities.

The group are pursuing the temporary use of buildings including having a meeting with the vicar at St Mary's Church (the Tin Church) to discuss availability of space that they could use to start running activities.

Council officers were charged with finding out information regarding any Section 106 funds that could be available to help with building a new community centre and also whether there was any mileage in being able to have a temporary or permanent building on land off Towpath Road which is currently recreational land. These are being followed up.

The Group will be working to set themselves up as a constituted group, possibly a TARA.

A meeting will be held on the 12th March between groups and Wiltshire Council's Service Director for Children & Families to look at the plans for the Independent Living Centre which Towpath House is being converted to. The meeting will be attended by the local member.

Trowbridge Area Board members will be invited to the groups first steering meeting.

Rachel Efemey

Rachel Efemey

	<p>The Chairman thanked all the speakers for their respective updates.</p>	
<p>24.</p>	<p><u>Consultation on the Community Area Plan</u></p> <p>Doug Ross and Kate Oatley (Trowbridge Community Area Future) lead a brief consultation session to help identify priorities for the Trowbridge Community Area Plan, participants were invited to indicate on a display board where their local interests lay.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • TCAF were keen to consult with residents from all community areas. • The original Trowbridge community area plan dated back to 2004. • TCAF are still looking for people to get involved in their various theme groups. • TCAF were keen to identify local key issues. • The results of the night's consultation exercise would be discussed at a future Trowbridge Area Board meeting. 	
<p>25.</p>	<p><u>Any Other Urgent Business</u></p> <p><u>Friends of Trowbridge Community Sensory Garden</u></p> <p>The Area Board were asked to support the Friends of Trowbridge Community Sensory Garden who had concerns that in the event of the Trowbridge Town Hall being sold off the sensory garden could be lost.</p> <p><u>Decision</u></p> <p>The Trowbridge Area Board requests that Wiltshire Council ensure that the Trowbridge Community Sensory Garden is preserved as an amenity for the community with access for all, in the event of the sale of Trowbridge Town Hall.</p>	

	<p><u>Youth Development Service</u></p> <p>Kevin Sweeney (Senior Manager, Youth Development Service) introduced himself to the Trowbridge Area Board and gave a brief outline of the aims of the Youth Development Service and advised that he would be willing to come back to future meetings to give youth Development Service updates.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • The Youth Development Service aims to enable young people to make a successful transition from child into dependent adult. • To develop and understanding and enthusiasm for learning and to use this to realise their full potential. • The service provides personal and social development learning opportunities through quality youth work. <p>The Chairman thanked Kevin Sweeney for attending the meeting.</p>	
26.	<p><u>Allocation of Grant Funding</u></p> <p>Councillors were asked to consider four new applications and two deferred application seeking 2009/10 Community Area Grant Funding:</p> <p>a) Bradley Gardens Residents Association - Installation of Rubbish/Dog Mess bins – requested £924. Deferred from 28th January meeting for assessment by Wiltshire Council’s waste management service</p> <p><u>Decision</u></p> <p>Application was refused as the grant could be met from other Wiltshire Council funds.</p> <p>b) Friends of Biss Meadows Country Park - Purchase Tools, Equipment & Safety Wear - requested £439 for litter bins and fittings. Deferred from 28th January meeting for assessment by Wiltshire Council’s waste management service.</p>	

	<p><u>Decision</u></p> <p>Application was refused as the Grounds & Cleansing officers advised that they did not feel that additional rubbish bins would be beneficial to the site.</p> <p>c) North Bradley Peace Memorial Hall – Energy saving and security equipment - requested £993.</p> <p><u>Decision</u></p> <p>Application was deferred until the 13 May meeting.</p> <p>d) Friends of Trowbridge in Bloom – Participatory programme of events – requested £5,000.</p> <p><u>Decision</u></p> <p>Application was deferred for further information to be obtained.</p> <p>e) Studley Green TARA – Installing play equipment in Regents Place play area - requested £2,508 was awarded £2,508.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2009/10.</i></p> <p>f) Wiltshire British Armed Forces & Veterans Celebration – Contribution towards show costs – requested £1,250 was awarded £1,250.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2009/10.</i></p>	
27.	<p><u>Performance Reward Grant Applications</u></p> <p>It was agreed that as the venue needed to be closed at 10pm, the four Performance Reward Grant Applications would be deferred until the 13 May Trowbridge Area Board meeting.</p>	Rachel Efemey

28.	<p><u>Future Meeting Dates</u></p> <p>Cllr Peter Fuller raised the issue as to why future Trowbridge Area Board meetings were not being held in the Council chamber at Bradley Road.</p> <p>Members voted to hold future Trowbridge Area Board meetings in the Council chamber at Bradley Road.</p> <p>For: 2 Against: 2 Abstentions: 0</p> <p>The Chairman using his casting vote, voted against this motion.</p> <p>Thursday 13 May – The Atrium, Wiltshire Council Offices, Bradley Road, Trowbridge.</p> <p>Thursday 1 July – The Atrium, Wiltshire Council Offices, Bradley Road, Trowbridge.</p>	
29.	<p><u>Evaluation & Close</u></p> <p>The Chairman thanked all those who had attended, and reminded those present to complete the new pink evaluation form.</p>	

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MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: Council Chambers, Wiltshire Council, Bradley Road, Trowbridge
Date: 22 April 2010
Start Time: 7.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Julia Densham (Senior Democratic Services Officer) Tel: 01249 706610/ Email: julia.densham@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Ernie Clark (Chairman), Peter Fuller, Tom James MBE, John Knight, Francis Morland and Helen Osborn

Wiltshire Council Officers

Rachel Efemey - Trowbridge Community Area Manager
Julia Densham – Senior Democratic Services Officer
Kevin Fielding - Democratic Services Officer
Peter Waterman – Wiltshire Libraries

Town and Parish Councillors

Trowbridge Town Council – Steve Nash
Southwick Parish Council - Gaynor Polglase and Kath Noble

Partners

Doug Ross & Colin Kay – Trowbridge Community Future

Public in attendance: 8
Total in attendance: 23

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>																									
30.	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the Council Chamber at Bradley Road.</p>																										
31.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllrs Steve Oldrieve, Jeff Osborn and Graham Payne (Trowbridge Area Board members), Martin Donovan (Service Director), Insp David Cullop (Wiltshire Police) and Lance Allen (Trowbridge Town Council).</p>																										
32.	<p><u>Declarations of Interest</u></p> <table border="1"> <thead> <tr> <th>Name</th> <th>Item</th> <th>Type of Interest</th> <th>Nature of Interest</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Councillor Ernie Clark</td> <td>Agenda Item No.6(iii)</td> <td>Prejudicial</td> <td>Member of Hilperton village hall management committee</td> <td>Left the room, did not speak or vote</td> </tr> <tr> <td>Councillor Peter Fuller</td> <td>Any Trowbridge-related item</td> <td>Prejudicial – (Dispensation Granted from the Dispensation Sub-Committee)</td> <td>Trowbridge Town Councillor</td> <td>Would view any Trowbridge related items and issues with an open mind</td> </tr> <tr> <td>Councillor Tom James MBE</td> <td>Agenda Item No.4(iii)</td> <td>Personal</td> <td>Trowbridge Town Councillor</td> <td>Would view any Trowbridge related items and issues with an open mind</td> </tr> <tr> <td>Councillor Tom James MBE</td> <td>Agenda Item No.4(iv)</td> <td>Personal</td> <td>Trowbridge Town Councillor</td> <td>Would view any Trowbridge related items and issues with</td> </tr> </tbody> </table>	Name	Item	Type of Interest	Nature of Interest	Action	Councillor Ernie Clark	Agenda Item No.6(iii)	Prejudicial	Member of Hilperton village hall management committee	Left the room, did not speak or vote	Councillor Peter Fuller	Any Trowbridge-related item	Prejudicial – (Dispensation Granted from the Dispensation Sub-Committee)	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with an open mind	Councillor Tom James MBE	Agenda Item No.4(iii)	Personal	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with an open mind	Councillor Tom James MBE	Agenda Item No.4(iv)	Personal	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with	
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Councillor Francis Morland	Any Performance Reward Grant scheme application where the applicant is Wiltshire Council	Personal	Wiltshire Council Councillor	Would view any Trowbridge related items and issues with an open mind
Councillor Helen Osborn	Agenda Item No.4(iii)	Personal	Trowbridge Town Councillor	Would view any Trowbridge related items and

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33.	<p><u>Performance Related Grant Scheme</u></p> <p>The Chairman advised that there were three applications seeking Performance Reward Grant Scheme funding.</p> <p>Steve Nash addressed the Area Board on behalf of Active Trowbridge.</p> <p>Jayne Bullock addressed the Area Board on behalf of Extended Services.</p> <p>The three applications were:</p> <p>Community Payback - to extend the scheme in terms of the range of services offered and also the reach of the scheme into more rural parts of the county.</p> <p><u>Decision</u> The Trowbridge Area Board endorsed the Performance Reward Grant application for Community Payback of £73,000.</p> <p>Active Trowbridge – to provide gym equipment and monitors, a vehicle, and coaching discount to include parishes’ and nutritionist’s costs.</p> <p><u>Decision</u> The Trowbridge Area Board endorsed the Performance Reward Grant application for Active Trowbridge of £32,740.</p>				

	<p>Extended Services – to provide a counsellor for Extended Services to all 23 schools in the Trowbridge Community Area.</p> <p><u>Decision</u> The Trowbridge Area Board endorsed the Performance Reward Grant application for Extended Services of £20,000.</p> <p><u>Note</u> Hope Nature Centre – this application was withdrawn.</p>	
34.	<p><u>Funding Distribution for 2010-11</u></p> <p>The Chairman had requested that Board Members consider the way in which monies would be distributed over the 2010-11 funding period.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Potential applicants for funding should be made aware at the beginning of the funding period that monies are approved on a first come first basis. • Monies should be split into either two or four tranches which would be made available during the funding period. <p><u>Decision</u> The Trowbridge Area Board would continue to award funding on a meeting by meeting basis, as per the 2009-10 funding period.</p>	
35.	<p><u>Community Area Grant Scheme</u></p> <p>Councillors were asked to consider three applications seeking 2009/10 Community Area Grant Funding:</p> <p>Jan Williams addressed the Area Board on behalf of the North Bradley Peace Memorial Hall. Jennifer Polledri addressed the Area Board on behalf of Friends of Trowbridge in Bloom. Roger Hammond addressed the Area Board on behalf of the Hilperton Village Hall.</p> <p><u>Decision</u> North Bradley Peace Memorial Hall was awarded £993 for energy saving and security equipment.</p> <p><u>Reason</u> The applicant met the grant criteria 2010/11 and the application demonstrated links to the Local Agreement for Wiltshire</p>	

	<p>ambitions ‘Building Resilient Communities’ and ‘Protecting the Environment’.</p> <p><u>Decision</u> Friends of Trowbridge in Bloom were awarded £5,000 for a participatory programme of events.</p> <p><u>Reason</u> The applicant met the grant criteria 2010/11 and the application demonstrated links to the Local Agreement for Wiltshire ambitions ‘Building Resilient Communities’.</p> <p><u>Decision</u> Hilperton Village Hall was awarded £3,253 to upgrade the toilets to include fitting of disabled toilet.</p> <p><u>Reason</u> The applicant met the grant criteria 2010/11 and the application demonstrated links to the Local Agreement for Wiltshire ambitions ‘Building Resilient Communities’.</p> <p><u>Note</u> Cllr Clark had declared a prejudicial interest, he left the chamber and took no part in the debate or vote on this application, Cllr Knight was elected Chairman in Cllr Clarks absence.</p>	
36.	<p><u>Community Area Partnership Funding</u></p> <p>Doug Ross, Trowbridge Community Area Future, presented the partnership’s work plan for the year and asked the Area Board councillors to consider a funding request.</p> <p><u>Decision</u></p> <p>Trowbridge Area Board members agreed to allocate £20,022 of funding to Trowbridge Community Area Future, the monies would be allocated in two tranches of funding, each of £10,011.</p> <p><u>Note</u> Cllr Clark resumed the chair, Councillors James MBE and Knight left the chamber and took no part in the debate or vote on this application.</p>	
37.	<p><u>Future Meeting Dates and Close</u></p> <p>The Chairman thanked everybody for their attendance and advised that the arrangements for future meetings would be:</p>	

	<p>6.30pm for 7pm, Thursday 13 May – The Atrium, Wiltshire Council Offices, Bradley Road, Trowbridge.</p> <p>6.30pm for 7pm, Thursday 1 July – The Atrium, Wiltshire Council Offices, Bradley Road, Trowbridge.</p>	
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Crime and Community Safety Briefing Paper Trowbridge Community Area Board 13th May 2010

1. Neighbourhood Policing

Abstraction Rate Performance:

The Policing Pledge sets a target of a minimum of **80%** for the time spent by NPT staff on their respective areas. The performance figures for March 2010 are:

Team Sergeant:	100%
Community Beat Managers:	92.4%
PCSOs:	95%

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

🖥️ Visit the new and improved website at: www.wiltshire.police.uk

Team News:

Since the last Board Meeting 2 new PCSO's, William TAYLOR and Neil USBORNE, have successfully completed their basic training and have joined us. A further new recruit is expected in June. PCSO Ellen WICKENDON has recently moved to a new

Wiltshire Police - 170 years of public service

role in Tidworth, which is part of the new Safer Schools Partnership. We hope that the Project will in the future be rolled-out in our Community Area. The staff involved is funded under different arrangements with a specific responsibility for working within the school environment. In time the net result will be an increase in the number of PCSO's in each area.

Police Authority Representative

Mrs Joy Hillyer is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing police matters in the Community Area. She can be contacted via Wiltshire Police Authority ☎ 01380 734022 or 📧 <http://www.wiltshire-pa.gov.uk/feedback.asp>

2. Performance

Our end-of-year crime performance figures are published below. Many commentators had predicted an escalation due to the difficult financial environment. The results are therefore very encouraging. We have achieved nearly all of our set targets. Dwelling Burglary is a crime type that we are still treating as a priority. The most pleasing number is the 497 less victims. Our overall detection rate is still far above national average.

**Table 1 – Reported Crime Figures
April 2009 – 31st March 2010**

Crime Type	Target year to date	Actual Crime to date	No +/-	% +/-	% Current detected
Robbery	20	14	-6	-30	57.1
Violent Crime	718	719	+1	+0.1	51.9
Burglary Dwelling	119	139	+20	+16.8	10.8
Burglary Other	172	169	-3	-1.7	11.2
Theft from Motor Vehicles	174	163	-11	-6.3	8
Theft of Motor Vehicles	63	64	+1	+1.6	14.1
Theft & Handling	989	866	-123	-12.4	33.9
Fraud & Forgery	331	61	-270	-81.6	44.3
Criminal Damage	757	636	-121	-16	14.6
Drugs	83	82	-1	-1.2	100
Other Crime	38	49	+11	+28.9	59.2
Total Crime	3445	2948	-497	-14.4	32.8

A new addition to my report will be a rolling quarterly look at levels of anti-social behaviour. The above crime figures illustrate a marked reduction in Criminal Damage and a static picture for Violence. The figures quoted below are reports that are not recordable crimes but impact on the life of our communities. They include reports of anti-social use of vehicles, littering, noise, groups of persons being rowdy etc.

Wiltshire Police is delivering our aim of being the safest county in the country. We must also tackle other incidents that impact of the lives of individuals and communities to achieve and further improve satisfaction and confidence.

The below table will act as baseline to compare ASB levels over the coming year.

**Table 2 – Reported Anti-Social Behaviour Figures
April 2009 – 31st March 2010**

APR-JUNE 2009	JULY-SEPT 2009	OCT-DEC 2009	JAN-MAR 2010	MONTHLY AVE (09/10)
735	848	566	560	226

David W Cullop
David W Cullop
Sector Inspector

28/04/10



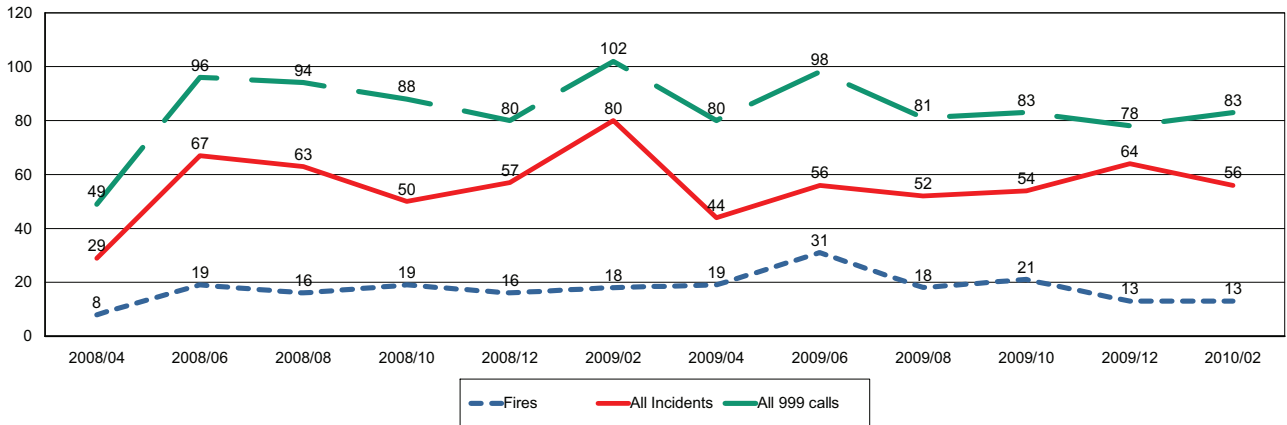
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

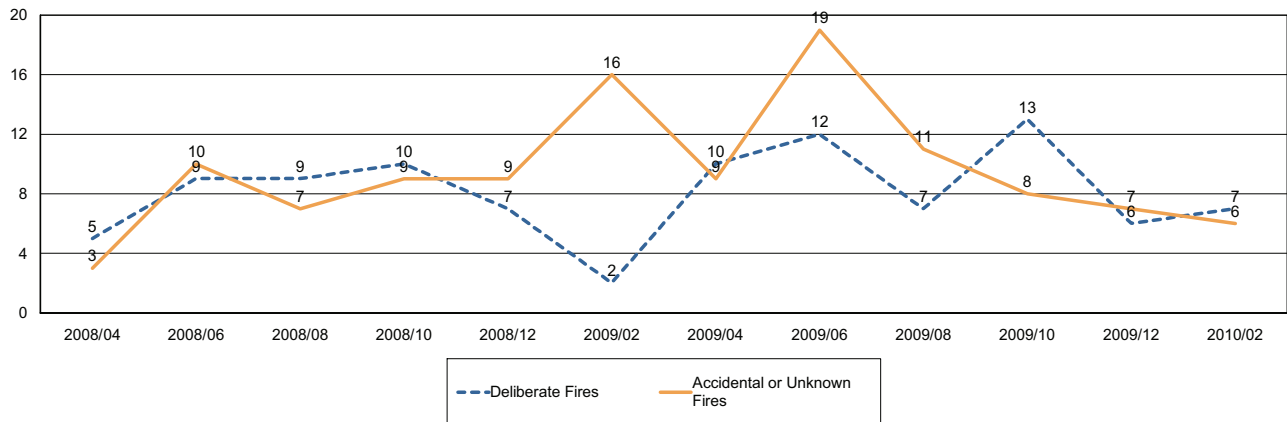
Report for Trowbridge Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including February 2010. It has been prepared by the Group Manager for the Board's area.

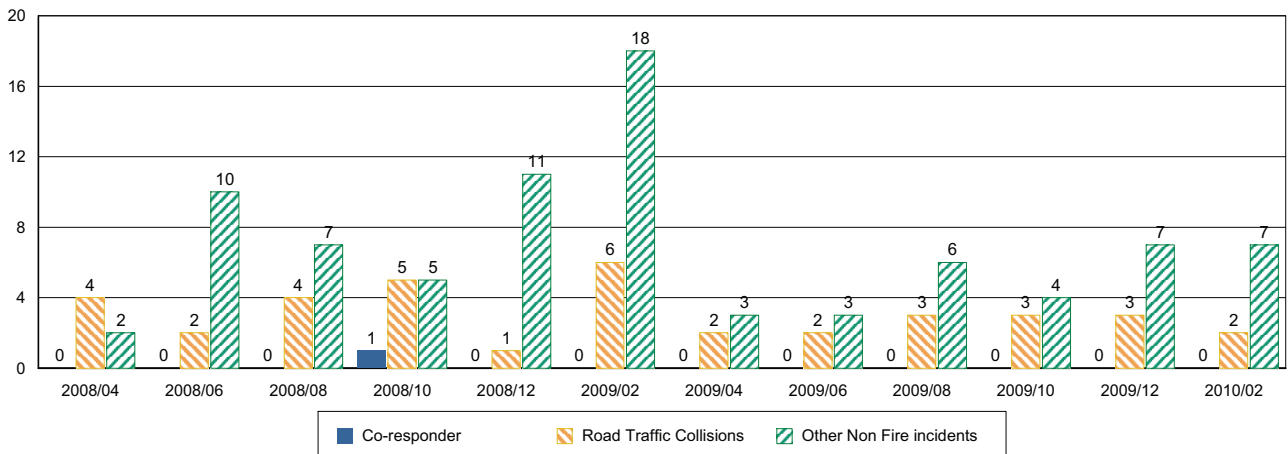
Incidents and Calls



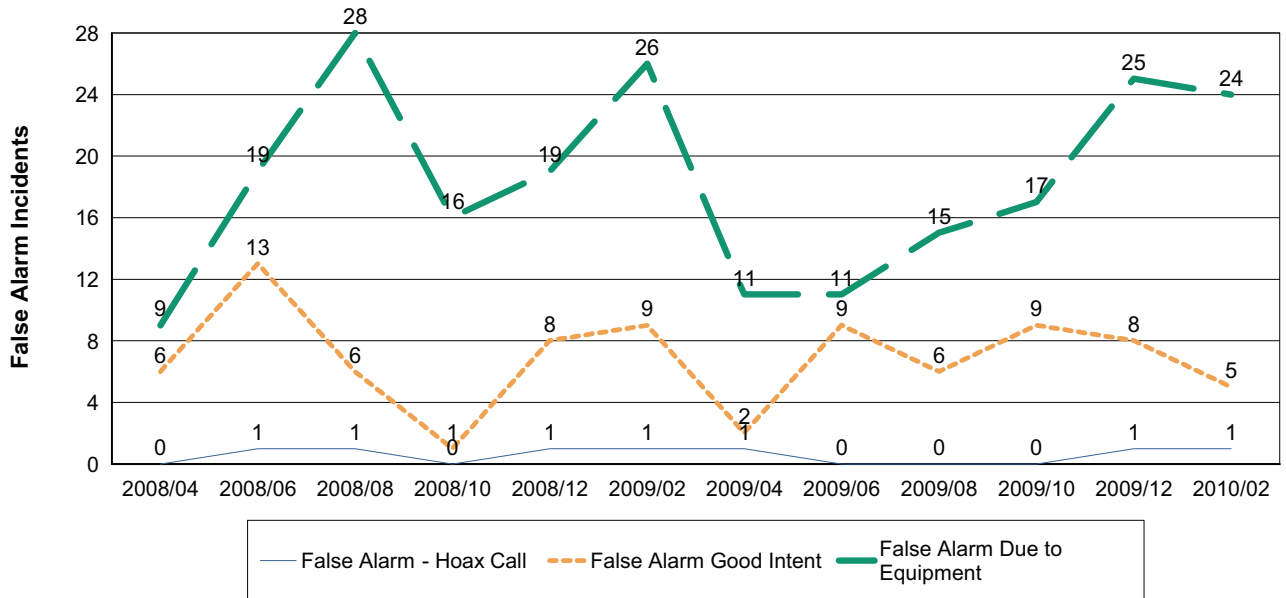
Fires by Cause



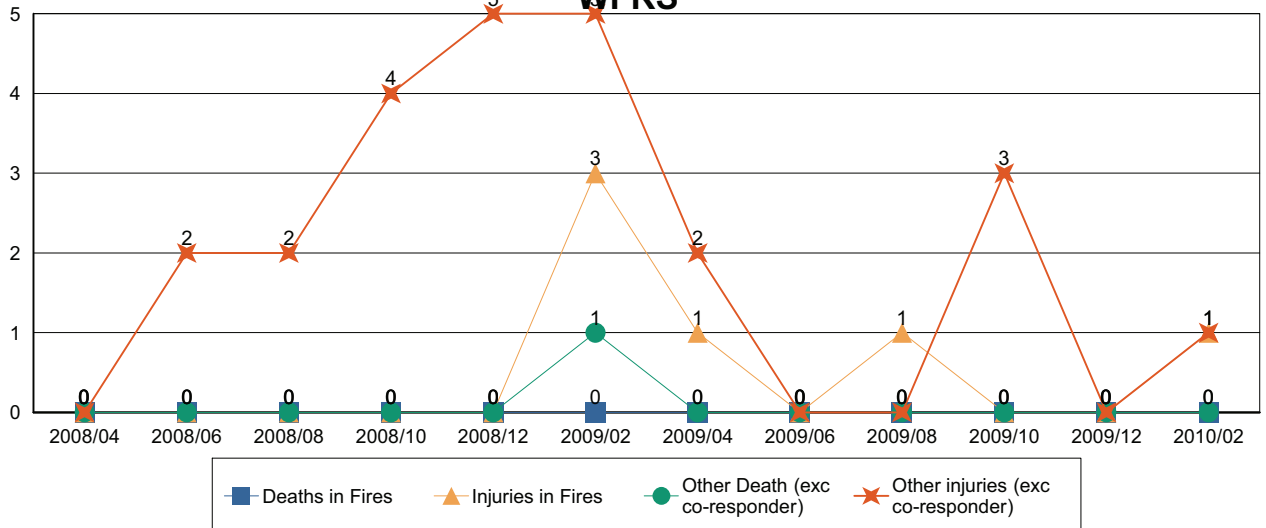
Non-Fire incidents attended by WFRS



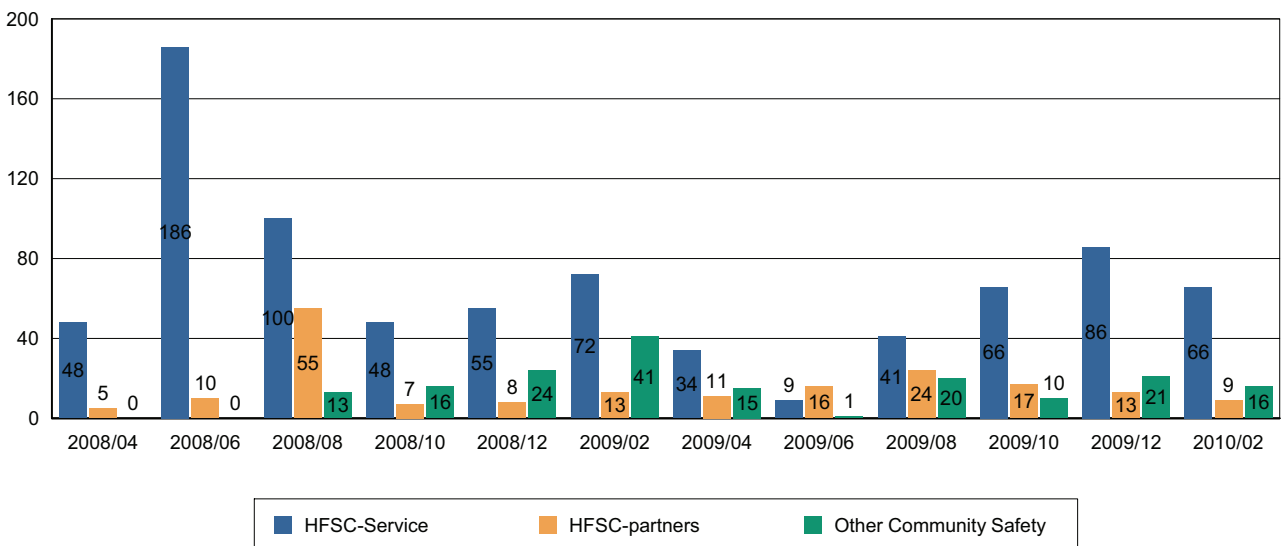
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Town Council Report to Area Board 13th May 2010

1. Museum & Information Centre

Exhibitions: Cloth Road Photographic Saturday 1st May until 31st July.

Trowbridge Pubs Saturday 7th August until 4th September.

A History of Dance Saturday 18th September until December 18th.

The Christmas Exhibition Tuesday 30th November until 17th December.

A History of Trowbridge's Outlying Villages exhibition will open in January 2011.

We also anticipate holding a **20 years of the Museum** event in conjunction with the **Shires** shopping centre anniversary.

Cultural Olympiad – Thrive Dance event – Saturday 1st May 2010 at 10am in Trowbridge Park. alongside the Lions Club May Fayre.

Education – The Stumpy Club has now attracted 30 members. Spring holiday activities are focusing on Trowbridge in Bloom with Flower Art workshops being held on Wednesday 2nd June and Friday 4th June. Educational visits have been the highest ever this year and bookings are already looking good for next term.

Museum Friends – 2010 is the 20th anniversary of the Friends of the Museum. As part of the commemorations items the Friends have purchased for the Museum are to be displayed.

West Wilts District Council's chain of office – Following a meeting it has been suggested to WC that it might be best to delay the donation until the museum expansion project is complete. The Museum can then include in a bid to the Heritage Lottery Fund a heavy-duty secure case to display the Chain and related items.

TIC – Sales figures continue to be healthy, particularly maps and books and the full range of national rail tickets.

2 Community Services

Sunday Club – The next Sunday Club for senior citizens is on 9th May in the Civic Hall.

Playbuilder – Officers will meet WC on 21st May to discuss this Stallard project further.

Active Trowbridge – Sport Relief Mile was a very successful event held in Trowbridge Park, with over 300 people taking part. To date £3,090.86 has been raised.

Wiltshire British Armed Forces & Veterans Celebrations – plans are in place for another great weekend event on 26th/27th June.

Go Trains! Co-operative - At the Civic Hall on 20th April, launched the UK's first co-operative train operating company, aiming to run services from Yeovil to Birmingham via Melksham and Oxford from Winter 2011/12.

New Rector for St James' Church – a licensing service for the new Rector, the Reverend Dr Rob Thomas, was held on Monday 26th April in St James' Church by the Bishop of Salisbury, which was attended by the Mayor and other councillors.

3 Town Development

Transforming Trowbridge – Work is underway on the Masterplan vision and scoping study by Urban Practitioners.

Gateway, Parkridge – No further lettings confirmed, application to allow some incidental food sales may give good indication of likely tenant.

Sainsburys - The Mayor will officially open the store on Wednesday 30th June at 9.00am, together with the Town Crier. The other part of the site is expected to lay dormant until the housing market picks up. Plans for a new pedestrian crossing at the junction of Church Road and Manvers Street, a zebra crossing on British Row and a new bus stop in Union Street were considered at the Town Development meeting held on 20th April. Objections to details for the bus stop have been made.

Cradle Bridge, Parkridge. Alternatives are now being considered for this site.

Castle Place & St Stephens Place. Confirmation of a purchaser is due soon.

Bowyers. Permission for the redevelopment of the listed buildings has been given, despite our objections to the retention of the building closest to the Town Bridge.

Regional Spatial Strategy and Core Strategy – Consultations are now all available on the web through Limehouse software via the Wiltshire Council web-site.

Sports Pitch Provision –We hope to arrange a meeting for the Football and Rugby Clubs, including the possibility of S106 money, which Steve Ibbetson at WC is dealing with.

A Boards – We are in discussion with Wiltshire Council about this issue.

St Thomas' Recreation Ground – The Council has objected to the proposed fence.

4 Properties

The Civic – The FIFA World Cup begins on 11th June 2010 all England Games and the finals will be shown at the Civic Hall. The Civic Hall will close on 12th July 2010.

Civic Centre Project – The project is now out to tender.

Street Furniture – The Shears Map has been removed from Fore Street for refurbishment. To be replaced by a TIB sponsor board attached to the fingerpost.

South West in Bloom 2010 – the committee is completing the judge's route. An application for Area Board Funding of £5,000 was approved on 22nd April 2010. Details will be in the Properties Manager's report to committee on 8th June.

CCTV – five new talking systems have been fitted to cameras including the park play area.

Pubwatch – 22 radios are to be bought using Area Board and Awards for All funding.

Allotments – Discussion ongoing with Wiltshire Council.

Markets – Following approval of the Market Policy I will be attending the NALC/NABMA meeting in Shrewsbury on 4th May to make a presentation on policy development.

Parish Stewards – reconfiguration of work programmes to simplify the auctioning of jobs is being introduced. Further cooperative activity with English Landscapes is also progressing.

5. MARKETING/PROMOTION

Town Council Supplement – The next full supplement will be in June.

Website – the new Town Council web-site is progressing towards completion.

Town Guide – the 2010 edition is now in preparation.

6. PARTNERSHIP WORKING

Wiltshire Council

Delegation of Services – I met with Bob Chequer (WC Delegation to First Tier officer) recently to discuss this. A proposal to trial management of the Park or Stallard Rec. is likely to be put forward by Wiltshire Council.

Delegation of Street Naming & Numbering – WC has confirmed that they will not be delegating this to town and parish councils; *'the current legislation and protocols are complex and would prove an extremely onerous burden on towns and parishes for very little gain'*.

Market Towns of Wiltshire – the next meeting is due to be held on 22nd July 2010.

LTP Parking Plan – Following an enquiry as to whether the Town Council would be invited to partake in the consultation on parking policy being undertaken by WC, I have been advised of the following by Chris Major, Parking Services Manager: -

The LTP3 Project Board (which includes Cllr Tonge, Cabinet Member for Transport and Highways) has provisionally agreed that consultation with Area Boards, Parish and Town Councils, Chambers of Commerce and other key stakeholders on the LTP parking plan review that our consultants Mouchel are currently undertaking, would be carried out through the web-based Limehouse software. A final decision on the format and timing of the consultation was due to be taken by the Board at its meeting on 14 April. No further update is available to date

Youth Services – Discussions are ongoing with the WC officers on a regular basis.

West Wilts Show - The Town Council is concerned at the decision of Wiltshire Council not to fund a show in Trowbridge Park in 2011 and is asking if any funds from the Performance Reward Grant may be available to assist with a show.

7. Meeting Dates. Council and committee meetings for the next 2 months are:

Tuesday 11 th May	Town Development 7.00pm	TTC office
Tuesday 18 th May	Annual Council 7.00pm	TTC office
Tuesday 25 th May	Community Services 7.00pm	TTC office
Tuesday 1 st June office	Civic Centre Project 6.00pm	TTC
Tuesday 1 st June office	Town Development 7.00pm	TTC
Tuesday 8 th June office	Museum & Tourism 6.30pm	TTC
Tuesday 8 th June office	Extra P&R 7.00pm	TTC
Tuesday 8 th June office	Properties 7.30pm	TTC
Tuesday 15 th June	NO MEETING	
Tuesday 22 nd June	Town Development 7.00pm	TTC office
Tuesday 29 th June	Extra Full Council 7.00pm	TTC office
Tuesday 29 th June	Policy & Resources	
	On the rising of Extra Full Council	TTC office

PLEASE NOTE THAT WITH EFFECT FROM 20TH JULY 2010 ALL FULL COUNCIL MEETINGS WILL BE HELD AT LONGFIELD COMMUNITY CENTRE DURING THE CLOSE DOWN PERIOD OF THE CIVIC HALL. COMMITTEE MEETINGS WILL CONTINUE TO BE HELD AT THE COUNCIL OFFICES.

Lance Allan
Town Clerk



'MOVE IT!' Transport Conference, February 19, 2010**TROWBRIDGE****The Key Issues are:**

- ✚ Cost - Child fares should be effective up till 18.
- ✚ Confusing timetables.
- ✚ Trains are cheaper to use than buses but not as convenient.
- ✚ Different prices are charged for the same journey – inconsistent pricing.
- ✚ No special offers are made to young people during holiday time.

Our County Wide Issue Is...

Not enough direct routes.

Our County Wide Solution is...

Undertake some research to find out which routes are the most popular and make sure there are enough buses to meet the demand.

Our Local Issue Is...

Cost of transport.

Our Local Solution Is...

1. Reduce the cost of popular routes e.g. to and from schools and colleges.
2. Government encourages young people to go on to further education but don't take into consideration the transport fees. EMA is enough to cover books and resources but not enough for transport fees too. Council grants for people who cannot afford to travel to college post-16.
3. ID cards – proof of age.

Action Plan:**Who to talk to?**

- Talk to Richard Clewer about travel expenses to and from school/college.
- Area Board.
- Mp, Andrew Murrison
- Contact colleges for support with funding for travel.
- Contact NUS to help support and lobby the transport service to give a discount like they do in many high street shops for students.
- Lobbying the rail and bus services to put cost saving incentives in place for students travelling to colleges or universities.
- Contact our UKYP representative.

Link Person: Sinead Byrne (Phoebe Brazier) / Siobainn Chaplin

WILTSHIRE COUNCIL

ITEM NO. 11

TROWBRIDGE AREA BOARD

13TH MAY 2010

COMMUNITY ASSET TRANSFER

Executive Summary

This report deals with an application for the transfer of part of the Margaret Stancomb School, the Old School Building at the front of the site together with car parking space, to Wiltshire Rural Music School in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board Members are asked to consider a proposal submitted by Wiltshire Rural Music School for the transfer of part of Margaret Stancomb School located at British Row, Trowbridge (site plan Appendix 1.) The applicants' proposal is set out at Appendix 2.

Reasons For Proposal

This proposal has been made under Wiltshire Council's Community Asset Transfer Policy.

Recommendation

The Area Board consider whether to recommend to Cabinet that the transfer be approved.

Rachel Efemey - Community Area Manager

COMMUNITY ASSET TRANSFER
DESCRIPTION OF THE ASSET AND LOCATION

Purpose of Report

1. The Area Board Members are asked to consider an application submitted by Wiltshire Rural Music School for the transfer of part of the Margaret Stancomb School located at British Row, Trowbridge - the Old School Building at the front of the site together with some car parking space (site plan Appendix 1). The applicant's proposal is set out at Appendix 2.

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local peoples' priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are voluntary and community groups/associations, town or parish councils, trusts or charities, or social enterprise groups.
6. A report was brought to the 28th January Trowbridge Area Board regarding the proposed disposal of Margaret Stancomb School. At the meeting it was agreed that the proposed disposal of the site be put on hold for three months for the Wiltshire Rural Music School to develop a business case for use of part of the site.
7. The proposal/ business case from Wiltshire Rural Music School is attached at Appendix 2 and relates to the old school building at the front of the site together with some car parking space
8. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.
9. Strategic Property Services have undertaken appropriate consultation with Finance and Legal service departments. Wiltshire Rural Music School have been asked to discuss with the Planning department as to whether a planning application for change of use is required for their proposed use of the building.

The views of Council Officers

10. The Council's Strategic Property Services, who have overall responsibility for all of the Council's estate, have provided the following observations to the Area Board. The Bellefield School extension (built to help accommodate the relocation of the pupils from the Margaret Stancomb School) was based on a financial contribution from the sale of the Margaret Stancomb School for residential redevelopment. The allocation of the Old School Building at the front of the site for community use will reduce the capital receipt to the Council. The amount by which the sale proceeds will be reduced is difficult to predict at this stage, as it will depend on the state of the property market at the time of sale, and the exact extent of the site given over to the proposed community use. Assuming that the old school building at the front of the site is transferred to the Wiltshire Rural Music School, together with a small area for car parking (up to 6 spaces,) it is estimated that the reduction in the sale receipt to the Council will be in the order of £150,000. The aforementioned estimated figure is based on the assumption that the Council is successful in obtaining planning permission for residential use of the site. If a transfer is approved, it is recommended that it be on a leasehold basis. If the lease is granted at nil rent, the potential loss of rent to the Council would be in the order of £9000 per year, bearing in mind the potential alternative uses of the property and its current condition.

Main issues for consideration by the Board Members

11. The requested transfer will result in an estimated reduced capital receipt to the Council in the order of £150,000, as the applicant is seeking a transfer of the property at nil value. If the Council is minded to approve the transfer, it is recommended that Strategic Property Services be instructed to finalise a leasehold disposal. Furthermore Strategic Property Services be asked to determine the exact boundary of the property to be transferred, in order to mitigate the impact on the remainder of the site to be sold, and thus optimise the capital receipt from there, whilst liaising with the Wiltshire Rural Music School.

Recommendation

The Area Board consider whether to recommend to Cabinet that the transfer be approved

Author

Rachel Efemey – Community Area Manager

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Email: rachel.efemey@wiltshire.gov.uk

WILTSHIRE RURAL MUSIC SCHOOL BUSINESS PLAN

Summary

WRMS was started in 1933 to keep music alive in the rural areas of Wiltshire. As a fully inclusive registered and since 1965 incorporated charity it has enhanced the quality of life of the community by promoting music making.

It is now the victim of its own success in that it has outgrown its present premises, of which it holds the freehold, and being constrained in its activities is unable to develop further as it would wish. The Margaret Stancomb building would provide the venue for this development for which WRMS has been searching since 2003 especially in its more commanding position with the surrounding new commercial and social development.

- The many ways in which the community benefits at present as well as past achievements and opportunities for the future are outlined in Section B, pages 2 & 3 of the Business Plan and illustrate how this asset can promote the Council's goal of promoting a "strong and resilient community".
- i) Section C describes the legal status of the WRMS and shows the sound financial basis on which the organisation operates, resulting from good management and forward planning.
- ii) This with the Feasibility Study show that no continuing financial liability to the county will arise from the proposed transfer of the building to WRMS.

With plans and capital already in hand to adapt the existing WRMS centre in Gloucester Road to make three self-contained housing units, for letting at affordable rents, the continued basic income will be assured and the development of the Margaret Stancomb building will be staged so as not to overreach the existing assets and any further capital available through grants. It is not intended that any future expenditure should be beyond available resources. Since the existing operations will transfer with the WRMS the income from this will continue and since it is intended to provide a home for any other music organisation that can be accommodated, can be expected to increase.

- i) For over 75 years WRMS has operated adapting its contribution to the community as the needs of the latter have changed. It has therefore demonstrated its experience, capacity and capability to satisfy an ever changing demand whilst retaining its own integrity and independence.
- ii) The transfer of the property to WRMS is not therefore likely to be of risk to the Council being the result of a patient long term plan which it is hoped will now come to fruition.
- iii) It is hoped that Wiltshire Council will agree to transfer the Margaret Stancomb Old School Building, together with adequate parking, to Wiltshire Rural Music School preferably as freehold or on a long term lease in time for the School to reopen in the building in September 2010.

A. Introduction

1. Who we are.

- Since 1933 the charity Wiltshire Rural Music School (WRMS), a fully inclusive organisation, has enhanced the quality of life for the whole community by promoting enjoyment through the study and practice of music in its social and cooperative forms among students of all ages.

2. What we do

- Occupying its own freehold premises since 1965 WRMS provides affordable directed playing opportunities, courses and teaching for amateurs, recitals and concerts, bursaries/sponsorship for schoolchildren and students, information, instruments, music and rooms for hire for teaching, examinations, group and individual practice.

3. Need to relocate.

- An appraisal of the organisation in 2002 recognised that the premises were no longer fit for purpose.
- Growing popularity in adult playing sessions meant rooms were approaching maximum capacity at times but use was limited by noise problems under new legislation and the building was consequently underused.
- Other problems identified were lack of parking space, possible but not easy disabled access, the main room too small for use by other music organisations needing affordable accommodation in the area and the attitude of the tenants to our activities causing endless unpleasantness.
- It was therefore necessary to relocate.

4. Action Resulting.

- An assessment of requirements was made and all likely possibilities considered. An early solution was a new centre on the John of Gaunt School Site, with the cooperation of the school and WCC, but this sadly floundered when, after site borings and the submission of the plan for Lottery Funding, new conditions were introduced such that WRMS was no longer able to continue. Since then no possible alternative has been ignored.
- Of the many sites inspected the old section of the Margaret Stancomb building held most promise and WRMS approached WCC in March 2007 registering interest in acquiring it.
- Members of the Governing Council visited the building and found that this landmark building dating from 1893, fulfilled the requirements regarding space (with 217sq m of more easily accessible usable space compared with 182sq.m in its present centre), location near to the centre of the town, within reach of public transport, and easily accessible for members from other areas of the county. It would therefore be ideal for its purpose, subject to a sufficient area of parking being available, bearing in mind the problems of players carrying heavy instruments and regularly travelling from as far afield as Wootton Bassett and Salisbury.

B. Benefits to the community

1. From present operation

a) Children benefit from:

- i) weekly Minimusicians sessions for preschool children
- ii) bursaries for lessons, grants for instrument purchase
- iii) lessons on the premises
- iv) termly examinations in a friendly atmosphere with warm up and pre-exam practice facilities
- v) concert opportunities organised for the ABRSM (Associated Board of the Royal Schools of Music) for successful candidates
- vi) subsidised instrument hire either through the county or directly

b) Students benefit from:

- i) Annual award of £1000 with concert opportunity in prestigious venue for a Wiltshire student progressing to a music college. WRMS manages this award for the donor who has secured it legally in perpetuity.
- ii) Regular theory classes for the essential Grade V exam. for the ABRSM for students of all ages wishing to progress with practical exams beyond this stage and which schools are often unable to provide.

Table showing children and schools benefiting from WRMS operations in school year 2009 -2010

Activity	Number of children	No of Sessions	Schools whose pupils benefit
Minimusicians	1) 15 2) 22	30 p.a.	Pre school
Bursary awards	13	3 payments per school year	St.Lawrence School,, Hardenhuish, John of Gaunt, Aloverick, St.Patrick's Corsham
Private Lessons	Est. 20	40	Various
Exam. Candidates	Ave.24 per day	24 days	All Trowbridge schools, Aloverick P.School,,Matravers, George Ward School, Melksham, Christchurch B.o.A.,Frome College, St.Lawrence School, Kingswood, Hilperton, Overflows from other schools when available dates clash.
Pre exam practice sessions	20 -30	14 hours X 3	Any teacher from any school wishing to use this facility
ABRSM concerts	16	Annual	St.Lawrence, Matravers, St.John's, St.Augustine's, Corsham, Sheldon, The Mead, Hilperton, King Edward's Bath
Subsidised Instrument Hire	34 direct 220 through Wilts.County		All schools
Liz Lawrence Award	1	Annual Award	Available to any student in Wiltshire. Publicised through all schools direct and through Wilts. County Music Service
Grade 5 Theory Classes	Ave. 5	3 sessions X 10 weeks .	All schools

Benefits to the community (contd.)

c) Adults benefit from:

- i) 70 playing sessions per year in friendly supportive atmosphere
- ii) 40 choir meetings per year with occasional opportunities to sing with other groups and in residential homes.
- iii) Encouragement to take up an instrument in later years with cheap hire, and playing opportunities and advice.
- iv) The opportunity to continue playing when no longer able to sustain regular rehearsals in other orchestras
- v) Opportunities to revise instrumental skills abandoned on leaving school
- vi) Information about teachers
- vii) Carers enjoy brief respite when dependants join music sessions; one of our older members had been in a Residential Home until other members provided transport for him to continue to enjoy his life long passion for violin playing.
- viii) Information about concerts and other music opportunities

d) Other organisations benefit from:

- i) availability of music for hire
- ii) harpsichord , keyboard or other instruments for hire
- iii) publicity of events
- iv) beginners and those revising long abandoned skills move on to other organisations having gained sufficient confidence in their playing at WRMS
- v) Music for the community; WRMS has provided the accompaniment for Wiltshire County Carol Service for many years as well as Trowbridge Civic Dinner.
- vi) The school has provided groups of players for school visits on request in collaboration with the Music Service.
- vii) Small groups of amateur musicians have been supported in mounting concerts for charities e.g. Concerts by Ludmila Bezpalcaya for the last 6 Years which have increasingly drawn in members of the Russian and Polish community.

e) All ages benefit from:

- i) Information on all aspects of music in the area.
- ii) Concerts either organised or sponsored by WRMS; at present these take place in other venues but in the Margaret Stancomb building a licence would be obtained and the hall allows for in-house recitals and small concerts, thereby reducing the overhead costs of these.

In effect WRMS acts as an interface for musical matters across the community bringing together musicians and would be musicians with teachers, examiners, Examination Boards, Leading Music Schools and other education centres, instruments, music, tuners & repairers, concerts and venues. This, together with close contacts with the County Music Service and informed opinion from experts in the field place it in a position to comment and advise on music provision at County and National Levels.

Vision for the Future

Further opportunities identified for expansion

- I. WRMS has long been aware of the beneficial qualities of music but recent medical and social research has drawn attention to this..
 - The following are already identified for introduction when appropriate accommodation, which the Margaret Stancomb School would afford, is available
 - a) Music therapy
 - b) Music participation for the disabled, particularly adults with learning difficulties for whom there is no other provision
 - c) Group singing for the elderly and Alzheimer sufferers (WRMS has contacts and experience in this)
 - d) Provision for other ethnic groups.
 - e) Music appreciation for all ages.
 - f) Partnering with U3A
- II. Other possibilities identified:
 - Music technology and composition opportunities
 - Youth music groups e.g. Jazz, Saxophone, Folk (care would be taken not to interfere with any existing groups)
 - Dance studio (two enquiries have already been received)
 - Other live music clubs, especially those offering more culturally diverse music.
 - Rehearsal space for other existing music associations at affordable, subsidised rates; TSO and TAOS already interested.
 - Extension of use for private lessons by teachers facing noise “nuisance” problems at home.
 - Availability for private practice by any individual with problems as above
 - Revival of the Trowbridge Music Festival from which WRMS holds the presentation cups.
 - Base for outreach groups of other organisations e.g. Wiltshire Music Centre
- III. Availability to other organisations.

It is recognised that music activities are not likely to occupy all available time but the centre will be available for other community use already members of the Trowbridge Cloth Road Arts Trail and the Civic Society have expressed an interest.

3) Past contributions still benefiting the community;

- WRMS initiated and managed the County Music Service until 1970
- WRMS started and ran the Wilts & Swindon Youth Orchestra until the County Music Service was started.
- WRMS similarly started West Wiltshire Young Musicians which was managed from the WRMS building until the opening of Wilts. Music Centre.
- WRMS initiated the idea of the Wilts. Music Centre, which was originally planned as a community rehearsal building and has now become a much valued and significant concert venue, bringing internationally renowned artists to the area. Close links are maintained with the Centre to our mutual advantage as we promote our complementary activities.

C. Legal Status and administration of WRMS

1 Legal Standing

- The charity is registered with the Charity Commission and also with Companies House as a Company Limited by Guarantee and not having a Share Capital.
- The financial year ends on 31st March and examined and signed accounts presented to members at an AGM in July.
- The company's auditor is Thomas Chippendale of Chippenham.
- WRMS has a voting membership of 150 but non members are always welcome at its activities
- The company's Solicitors are Sylvester Mackett of Trowbridge.

.2.....Management

- WRMS is managed by a Governing Council which comprises President (Lord Bath), elected Life Vice Presidents, annually elected Treasurer, 22 elected members of whom a third stand down each year but are available for re-election, and three Nominated Wiltshire Council Representatives because of the historical close links with the council..
- The day-to-day management of the WRMS is at present in the hands of a part-time manager.
- Management costs of the charity are carefully monitored and kept to a minimum through the use of volunteers.
- It is recognised that operation in the Margaret Stancomb building will necessitate extra staff but it is envisaged that the interim period between occupation and completion of development and subsequent letting of Gloucester Road will be covered by extra input from volunteers and once the old centre is let the income from this will be available for extra staff as the need arises.

3. Financial Position

- WRMS holds the freehold of its existing premises. At the last valuation this was estimated at £200,000.
- The two upper floors are occupied by registered tenants enjoying life long security of tenure at a rent determined by the Rent Officer (currently £448 per month) providing a regular reliable income for the charity.
- On relocation the WRMS has plans prepared to convert the ground floor into three self-contained units to be offered to some housing association for affordable accommodation, thereby increasing its property income by around £1500 per month. Discussions have already taken place with interested leaseholders.
- On vacating its present building WRMS is advised that a revaluation of the rent from the upper floors can be made which should result in an increase since the disadvantage of living above a Music School will have been removed.
- In anticipation of a move to new premises WRMS has been fundraising since 2003 and therefore has sufficient reserves to cover the cost of the project in addition to the one year's income held in reserve under its operating policy.
- Thanks to sound management and support of volunteers the charity succeeds in operating at a profit in spite of having to double its bursary awards during the last 2 years. Any surplus funds have been transferred to an account with the COIF for either the New Building Fund or a Deposit account.
- A designated Bursary Fund underwrites the award of bursaries but to date the awards have been possible from annual income and the interest on the capital accumulated.
- Shares in M& G Charifund have provided long term security and since it has not been necessary to draw on these they yield a welcome annual income

Financial Position 11 February 2010

	£
Current Account	500.00
Treasurer's Account	4,464.00
COIF Reserves (Deposit Fund) (05.02.10)	34,262.00
COIF New Building Fund (05.02.10)	146,369.00
COIF J.H & F Bursary Fund	10,815.00
M&G Charifund (31.12.09)	18,313.18

Forecast of estimated Income and Expenditure 2010-2011 based on previous years

Since WRMS expects to continue its activities in its new centre, other than the very limited use by JoG School which has declined dramatically, it can be assumed that the revenue from these will continue as will income from other sources.

Increase in income will not occur until the conversion of Gloucester Road is completed although an increase in lettings at the Margaret Stancomb will eventually provide a further increase in revenue.

Similarly the expenditure on activities and administration will be comparable, the increases being in Insurance, council tax/business rates and the heating of the new larger building. However research is being made into possibilities of installing an energy saving heating system.

The expense of converting Gloucester Road and preparing the Margaret Stancomb building will be covered by the capital accumulated in the New Building Fund.

Total Income for 2010-2011 based on previous years;

	2007-8	2008-9	2009-10	2010-11			
			*		<u>Glocs. Rd</u>	<u>M.S.Centre</u>	<u>Total</u>
	£	£	£		£	£	£
	35,568	32,057	30,250E				30,000E

Most of the fall in income is a result of the plummeting in interest rates on the Deposit and New Building Fund accounts.

Expenses

Salaries 5117		5407	5515E				5800E
Bursaries	2121	3676	4000E				4000
Courses 1460		1300	1900E				2000E
Repairs							
Premises	3994	591	2050E	500		Capital	500E
General	408	283	670E	500			500E
Instruments			573				200E
Rates	504	582	663			700E	700E
Light & Heat	1127	690	1150E	200E		1800E	2000E
Insurance	1900	1767	1739	500E		2000E	2500E
Telephone	271	270	270				270E
P.P.P & s 107		220	516				500E
Cleaning	288	326	300(Inc.Garden)				600E
Accountancy	514	636	515				550E
Sundries 245		273	200E				250E
Piano Depn.	906	774	400E				200E
Office	232	124	300E				330E
							20,900

Based on Statement of Income and Expenditure at 31 Jan.2010

Notes Buildings element in insurance covers property £650,000-1,000,000 so should remain same in Margaret Stancomb. Assumed cover in Gloucester Road will be for building only with tenants paying contents.

Feasibility study of planned relocation in Margaret Stancomb School

When members of the Governing Council visited the school before it closed they considered that the building would be adequate for their immediate needs with little expenditure other than the final clearing of the kitchen. Unfortunately vandals have now broken windows and ripped out the wiring and parts of the heating system and this will have to be rectified before occupation. Fortunately money is available in the Building Fund to cover this as well as the conversion of the present centre into affordable housing units.

Available in New Building Fund £146,000

A) Stage 1 Financial Year 2010-2011

1. Conversion of ground floor of Gloucester road premises into three self-contained units;	£
a) Planning permission	670.00
b) Cost of conversion	<u>125,000.00E</u>
c) Amount available at present for initial move	<u>21,330.00</u>
2. Costs of restoring Margaret Stancomb for immediate occupation;	£
a) Window replacement	1,500.00
b) Removal of rubbish	188.00
c) Rewiring of building & repair of Fire Alarm	3,700.00
d) Installation of Fire Alarm if necessary	2,600.00
e) Installation of burglar alarm systems and Fire Extinguishers	6,000.00
f) Replacement of heating system(£400 may be available towards more efficient boiler)	25,000.00 -400.00
g) Removal of kitchen hood and protruding pipe work from kitchen	1,000.00
h) Legal expenses	1,500.00
i) Removal costs	780.00
j) Installation of telephone and other services.	600.00
k) Removal of boarding over windows	500.00
	<u>42,968.00</u>
	Available from New Building Fund <u>21,330.00</u>
	From Reserves in Deposit Fund <u>21,638.00</u>

Since the building contains sufficient rooms for existing requirements further development will be staged over the following five years depending on financial resources and perceived demand.

This expenditure is well within our reserves at present leaving over £10,000 for contingencies.

B) Stage 2

Future Expenditure 2011 onwards

Once Stage 1 is completed it is expected that further adaptation of the MS building to suit WRMS needs will take place. This will require the services of an architect and will depend on funds still available for the project and grants available.

Any work will be in stages so as not to interrupt the activities of WRMS and is not expected to be completed in less than five years.

By this time the income from Gloucester Road will have increased by a gross £18,000 which with any further increases from lettings of the new centre will allow the introduction of new sponsored activities and the employment of a part time Music Director once the increased running costs have been met.

Expenditure Forecast;

- Architect
- Insulation of building to reduce heat loss
- Opening up of area above present kitchen to create library storage area, with staircase access.
- Installation of balcony in main hall.
- Music Director
- Provision of access to site.

Availability of grants and sponsorship for these items is being researched.

Support for the Project

WRMS enjoys support from the following;

1. Lord Bath, WRMS President, who welcomes us to Longleat for our Liz Lawrence Concerts.
2. Trowbridge Town Council who have supported us with grants.
3. Schools throughout the wider area that use WRMS as an Examination Centre and who are represented on the Governing Council by the Head of John of Gaunt School.
4. Local members of Trowbridge and Bradford Area Boards.
5. Wiltshire County Council with nominated representatives on the Governing Council.
6. Trowbridge Future Planning Group.
7. BA14 Culture Group
8. Trowbridge Symphony Orchestra
9. Trowbridge Amateur Operatic Society
10. West Wilts Young Musicians, who gave a fund raising concert for WRMS
11. The Vallis Ensemble who also gave a fund raising concert
12. The Mistral Ensemble similarly performed for us.
13. Warminster Orchestra providing a quartet as a publicity effort for WRMS
14. Wessex Concert Orchestra
15. Persimmon Group for whose site openings WRMS is providing a musical input.
16. One of the first trustees of the Margaret Stancomb building being a Sainsbury, which is a Wiltshire family known for its support of music, the firm has been approached in the hope of enlisting their support.
17. As part of the Transforming Trowbridge project WRMS in the Margaret Stancomb building would be in a prestigious position to encourage the regeneration of the area through all aspects of community music making.
18. Members of the public support the project as voiced in the local press.

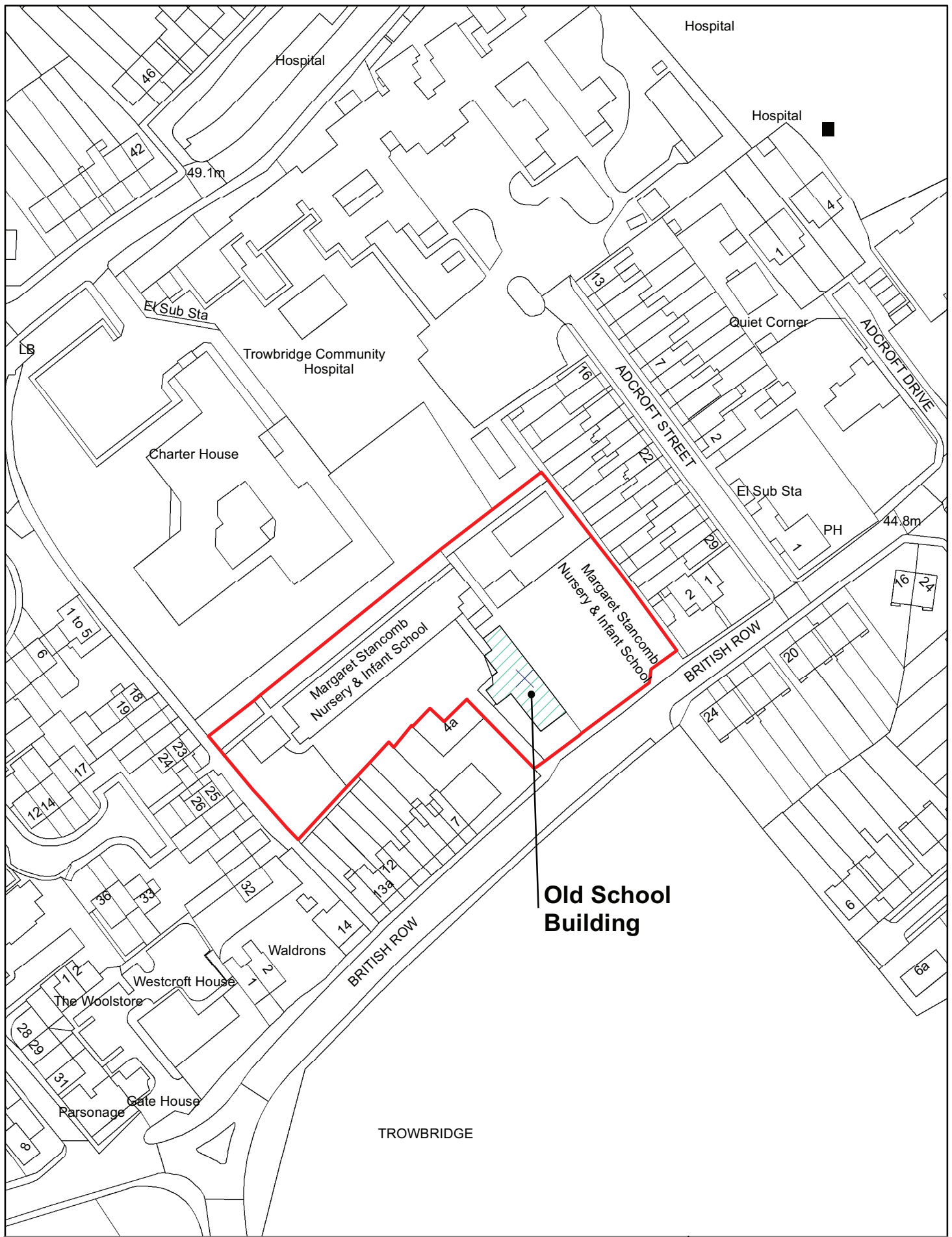
Conclusion


Having visited the site and discussed the possibilities of the Margaret Stancomb Old School building the Governing Council of WRMS are unanimously agreed that it is well suited to their needs to expand their activities more widely within the community subject to it having adequate parking on site for users. Although there are public car parks within walking distance these are too far away for children and elderly musicians carrying heavy instruments such as cellos and double basses.

With its close association with teachers, examiners, other music groups, schools and individual musicians the need for its non-profit-making activities is as great now as it was when WRMS was founded in 1933. It is particularly concerned with examiners' reports that the decline in numbers of children taking music exams in Wiltshire is not found in other areas of the country.

WRMS was established as part of an organisation to keep instrumental music alive in rural communities. It has a proven record of success over the years.

It operates on a sound financial base and hopes that Wiltshire Council will decide to provide it with the Margaret Stancomb building as freehold or on a long lease in order for it to expand and develop its activities and so continue "to promote the study and practice of music,....in **its social and cooperative** forms among students of all ages" throughout Wiltshire as its Articles require.



Title:		Trowbridge former Margaret Stancomb Infant and Nursery School		<small>This map is based on Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office. © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. Wiltshire Council 100049050 (2010).</small>	
Date:	26th April 2010	Dr Carlton Brand BA MSc EngD Corporate Director, Resources Telephone 0300 456 0100		 Where everybody matters	
Scale:	NTS				
Drawing No:	.				
				Page 61	

Report to	Trowbridge Area Board	Item No.14
Date of Meeting	13th May 2010	
Title of Report	Community Area Grants	

Purpose of Report

To ask Councillors to consider 3 applications seeking 20010/11 Community Area Grant Funding

1. Southwick Playing Field – Construction of a tarmac path around the playing field - requested £5,000
2. Newtown School – Upgrade changing facilities and provide temporary cover over the outdoor swimming pool – requested £2,300
3. Newtown Area Residents Association - To provide security lighting at Bond Street Buildings to increase community safety - requested £929.05

Total requested = £8,229.05

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Trowbridge Area Board has been allocated a 2010/2011 budget of £77,592 for community grants, community partnership core funding and councillor led initiatives. To date £29,268 has been allocated from this budget leaving £48,324 to allocate.
- 1.5. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.6. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2009/10 & 2010/11• Trowbridge Community Area Plan• Local Agreement for Wiltshire
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 5 further rounds of funding during 2010/11 dependent on amounts of funding remaining. These will take place on:
 - 1st July 2010
 - 9th September 2010
 - 18th November 2010
 - 20th January 2011
 - 17th March 2011

3. Environmental Impact of the Proposals

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Trowbridge Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Trowbridge Area Board will have a balance of £40,094.95 in its budget.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer Recommendations

The full applications are available at www.wiltshire.gov.uk/areaboards

Applicant 8.1	Project summary	Funding requested
Southwick Playing Field	Construction of a tarmac path around the playing field to connect with an existing path, pelican crossing and Frome Road to encourage walking and the use of the play area	£5,000

- 8.1.1. The applicant meets the grant criteria 2010/11.
- 8.1.2. The application demonstrates links to the Trowbridge Community Area Plan 2004 – 14 themes: 2 - Housing and the Built Environment; 3 – Culture, including Leisure, Recreation, Heritage & the Arts; 5 – Transport, Access and traffic; 7 – Health and Social Care

- 8.1.3. The application demonstrates links to the Local Agreement for Wiltshire ambitions “Building Resilient Communities and Protecting the Environment”
- 8.1.4. The applicant is contributing £1,589 towards the project and has received £5,000 from the Parish Council towards this application.
- 8.1.5. The applicant states that the project will not happen if the grant is not awarded
- 8.1.6. **It is recommended that a grant of £5,000 is approved.**

Applicant 8.2	Project summary	Funding requested
Newtown School	To upgrade the changing facilities for the outdoor swimming pool providing windows, doors and heating and a temporary cover over the pool. This will provide facilities for other local schools and community use	£2,300

- 8.2.1. The applicant would not meet the grant criteria 2010/11 as it is a school applying. However there is a case for the project having wider community benefit which is why has been put forward for consideration.
- 8.2.2. The application demonstrates links to the Trowbridge Community Area Plan 2004 – 14 theme 6 Education and Lifelong Learning
- 8.2.3. The application demonstrates links to the Local Agreement for Wiltshire ambition “Building Resilient Communities” and “lives not Services”
- 8.2.4. Wiltshire Council’s Leisure Services has rated this a low priority in terms of its own leisure facilities priorities but recognises that higher quality facilities such as this may contribute to increased participation levels
- 8.2.5. The applicant is contributing £900 towards this application and has received £9,100 from Awards for All funds.
- 8.2.6. The applicant states that the project cannot be completed if the grant is not awarded meaning the pool would only be available during the summer and good weather
- 8.2.7. **It is recommended that a grant of £2,300 is approved if Members believe that there will be a wider community benefit than the school itself.**

Applicant 8.3	Project summary	Funding requested
Newtown Area Residents Association	To fit security lighting on Bond Street Buildings to provide lighting for an unmade up private road to allay the fear of crime.	£930

- 8.3.1. The applicant meets the grant criteria 2010/11
- 8.3.2. The application demonstrates a link to the Trowbridge Community Area Plan 2004 – 14 theme 8 Community Safety.
- 8.3.3. The application demonstrates links to the Local Agreement for Wiltshire’s ambitions “Safer Communities which also feel safe”
- 8.3.4. Wiltshire Council’s Community Safety Service would support this application from

the point of view to preventing any further assaults within the area and the residents being prepared to pay the ongoing costs. The application is a positive step made by the community for all that uses the area. It is a bonus for the residents that in addition to the lighting possibly discouraging any future attacks that it also reduces the chances of their property being targeted.

8.3.5. The applicant is contributing £65 towards the application.

8.3.6. **It is recommended that a grant of £929.05 is approved.**

Appendices:	Appendix 1 Grant application – Southwick Playing Field Appendix 2 Grant application – Newtown School Appendix 3 Grant application – Newtown Area Residents Association
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk
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Performance Reward Grant Scheme

APPLICATION FORM

To be returned to:

Karen Spence, Performance Manager, Performance Team

Email: wiltshirelaa@wiltshire.gov.uk

Area Board	Trowbridge	
Form submitted by (contact for all queries)		
Name of initiative	Studley Green Resource Centre: new beginnings	
Brief Description of Initiative	By upgrading the IT equipment available to the public, purchasing more flexible, welcoming and moveable furniture, and providing a range of introductory courses, we want to enhance the Studley Green Residents Resource Centre as a hub for the community and an improved venue for local training delivery and information provision. The provision of new facilities will act as a catalyst in re-marketing the venue to local residents and other organisations, and allow us to develop a range of volunteering opportunities.	
Please put a cross against the ambition(s) that this initiative will support	Building resilient communities	X
	Improving affordable housing	
	Lives not services	X
	Supporting economic growth	X
	Safer communities	
	Protecting the environment	
	Action for Wiltshire – combating the recession	X
Amount of funding sought	£9040	
What will this money be spent on? (please show split between capital and revenue. For capital expenditure guidance – see Appendix 1 in the Bid Pack)	<p><u>CAPITAL</u> £3000 – four computers £600 – printer/scanner/fax/copier £200 – broadband router and adapters £240 – software licences £1500 – furniture</p> <p><u>REVENUE</u> £2500 – training courses and launch activities £500 – promotion</p>	

	£500 – volunteer support
Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken	<p><u>Summary of actions</u></p> <p>The Residents Resource Centre is an established hub for the community in the heart of Studley Green (see article on final page), offering a range of information and facilities for local people, as well as providing a drop-in base for organisations such as West Wiltshire Credit Union and Studley Green TARA.</p> <p>Over the past seven years it has also been part of e-Trowbridge, accommodating three computers for public use, with volunteers providing support to residents who lack confidence or specific IT skills. This equipment is reaching the end of its life, and – with the Management Committee simultaneously wanting to rejuvenate the Resource Centre – now seems an ideal opportunity to combine a number of objectives.</p> <p>If this grant application is successful, we will:</p> <ul style="list-style-type: none"> • Purchase new IT equipment that will be available for local residents to use on a drop-in basis; through partnerships with organisations such as Studley Green Children’s Centre, Shaftesbury Court and Selwood Housing; and at a number of training events and taster sessions. • Purchase new furniture that will be more welcoming, flexible and moveable. The Resource Centre is currently furnished with a number of desks that are difficult to move, and very little informal space. Creating a more adaptable space will allow us to use the Centre for a wider range of community activities and make it available for organisations wanting to provide community-based services. • Provide a number of training activities to promote the new facilities at the Centre as well as build the confidence and skills of potential users. These free sessions and self-paced courses will be advertised widely in the community to encourage more people to visit the Centre, and would cover subjects like basic IT skills, practical issues about accessing online services (e.g. Homes4Wiltshire) and other life skills (such as CV writing or interview tips). • Develop volunteering opportunities to support the provision of these expanded services. We need more volunteers to get involved with the Resource Centre and believe that this project will be a useful catalyst in securing these. We are working with the Volunteer Centre to identify possible recruits and plan to provide them with appropriate support and training to increase their capacity to help us.

Support for ambitions

- **Building resilient communities**

As a community-led organisation, the Residents Resource Centre is already at the heart of building a resilient community in Studley Green. By enhancing the range of IT facilities and training activities available at the Centre its role as a local hub will increase, which we hope will act as a catalyst for developing further community projects. We are also confident that if this grant application is successful we will be able to help build the skills and capacity of local residents, which will clearly have community as well as individual benefits. This work will be especially targeted at those who are often socially excluded – young people who need to be able to access IT facilities for their studies; adults who may be experiencing isolation; and older people who may never have used a computer before and so be unable to access many services. By creating volunteering opportunities we also aim to give local people the chance to give something back to their community through positive activities and gain valuable experience and skills in the process.

- **Lives not services**

With the internet and computers forming an increasingly central part of modern life we believe our project will give residents the facilities and ability to access information and services crucial to their independence and well being. The contribution this will make to building the broader capacity of the Resource Centre to promote independent and fulfilling lives will also reap rewards in the medium term.

- **Supporting economic growth**

An enhanced Residents Resource Centre will contribute to this aim in two ways. Firstly, by providing facilities and training so local people can begin to build their IT skills and confidence, which is crucial for so many jobs. Secondly, by improving access to information about job opportunities that are available – both online, in paper formats, or through outreach work with organisations such as Studley Green Children's Centre and Selwood Housing.

- **Action for Wiltshire – combating the recession**

This project will help to combat the recession by preparing more residents for employment, in an area of high unemployment, high levels of economic inactivity, and above average numbers of residents with low or no qualifications.

<p>What makes this initiative a local priority (eg evidence from research and local support)</p>	<ul style="list-style-type: none"> • Research carried out by Selwood Housing earlier this year has shown that around 30% of tenants do not have access to the internet, with most of these people (especially those under-35) really wanting to get online. Employment opportunities are increasingly only being offered through the internet so the IT project will help facilitate both training and access to more employment opportunities. • John of Gaunt ward has above average levels of unemployment, economic inactivity and people with low/no qualifications. Bearing in mind these statistics include the more affluent Broadmead area of Trowbridge area, these figures are likely to be more stark in Studley Green alone. • This project has the backing of Studley Green TARA and Studley Green Children's Centre.
<p>How will you know you have been successful?</p>	<p>Our success could be shown in a number of ways:</p> <ul style="list-style-type: none"> • More people using the Centre – all facilities, but especially the computers. • More people gaining skills at the Centre – through specific training sessions or more self-taught approaches. • A wider range of services and information being provided at the Centre. • A larger group of volunteers involved in running the Centre.
<ul style="list-style-type: none"> • How will you measure the impact? (may have more than one measure) 	<p>We will measure the impact of the project by:</p> <ul style="list-style-type: none"> • Recording the number of people who visit the Centre and making a note of the facilities they use. • Recording training completion rates and asking users to reflect on skills they have gained through the Centre. • Monitoring the range of services and information being provided at the Centre, whether by the Centre itself or other organisations using it for outreach work. • Recording the number of volunteers helping at the Centre.
<ul style="list-style-type: none"> • What is your improvement target (s), and when do you expect to achieve this/these? 	<ol style="list-style-type: none"> 1. Increase the average weekly number of visitors to 40 (December 2010) and 60 (March 2011). 2. Deliver training to 30 people (March 2011). 3. Secure regular bookings from 5 organisations who want to use it for outreach and community-based service provision (December 2010). 4. Expand our volunteer base so the Centre can be open every weekday (December 2010).
<ul style="list-style-type: none"> • How will you ensure that the improvement continues after the end of the initiative? 	<p>Clearly the investment in the IT equipment and other facilities will outlast the funding period, with Selwood Housing's business systems team committed to providing ongoing technical support.</p>

	<p>By developing a team of volunteers to staff the Resource Centre through this project we will ensure the expanded facilities remain available to residents into the future. Medium term support for the continuing development of this team is anticipated through Selwood Housing.</p> <p>If we are able to increase footfall at the Centre we believe the organisations using it for outreach and community-based service provision will find it a useful base, so are more likely to continue their bookings. We would like to gain some additional revenue in this way, which can then be ploughed back into the Centre.</p> <p>Since the funding for training contained in this application will only cover the cost of a finite number of sessions, it is clear that this area will require further work to become sustainable. We are actively exploring options for this, which include alternative funding sources, partnerships with training providers and capacity building the volunteers to deliver basic support and advice.</p>
<p>Who will benefit from this initiative?</p>	<p>Everyone who lives in Studley Green will be welcome to access these facilities. As explained above (building resilient communities) we are especially keen to direct them towards young people who need to be able to access IT facilities for their studies; adults who may be experiencing isolation or looking for work; and older people who may never have used a computer and so be unable to access online services.</p>
<p>Confirm no unfunded commitments from this initiative</p>	<p>Please delete the statement that does not apply:</p> <ul style="list-style-type: none"> • There may be on-going commitments, which will be funded from in kind support from Selwood Housing’s business systems team.
<p>What are the key risks to success and how will these be managed?</p>	<ul style="list-style-type: none"> • Problems with installation of equipment or subsequent system breakdowns – Selwood Housing’s business systems team will provide ongoing technical support. • Insufficient volunteers – we are working with the Volunteer Centre and Selwood Housing to identify and support more volunteers, and we will promote opportunities and build capacity through this grant. • Low take-up by residents – we will promote the new facilities vigorously, work closely with partners so they can introduce their clients to the Resource Centre, and offer training tasters through this grant to encourage people across the threshold. • Lack of interest amongst other organisations in using the space – many agencies want to provide more community-based services so proper marketing of the venue for specific outreach sessions will, we believe, be successful.

Who will manage the initiative	
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Signed:

Chairman of Area Board

Dated:



Resource Centre here for you!

Nearly 10 years since it opened, the resource centre has come a long way and has so much to offer! But, we think it can do more so we need your suggestions.

Our resource centre management committee started with an empty building when it opened on 16 November 2000 and, with lots of hard work and fundraising, turned it into what it is today.

What's on offer?

The resource centre is open to all of you, and we hope you'll start using some of the things available, such as:

Free space for meetings and training

IT equipment including computers and a photocopier, and even training on how to use them

The garden with gazebo an ideal location for coffee mornings and cream teas as we head into spring and summer

Kitchen facilities enjoy a cuppa

Book club with a bring one, borrow one system

A television great for training

Everything is fully accessible with a ramp to get into the building,

a disabled loo and computer benches high enough to accommodate wheelchairs!

What's on now?

Credit union Start saving with the credit union on Mondays from 3-4 pm

Computer access Come check your emails or bid for a new home on Tuesdays from 1:30 pm - 3 pm or Thursdays from 10 am - 11:30 am

Drop-in sessions Fridays from 10 am - 12 noon, come and talk to us.

How do I book in an event?

We'd like the centre to be of more benefit to more people!

If you would like to use the centre for an activity, contact us and let us know. We'll take the idea to the management committee to agree if it should go ahead.

Shaftesbury Court approached us about a lunch club, and now they have a nice outing every Monday from 12 noon - 2 pm!

What next?

We're working on getting new computers now, but there's always 'something,' and it tends to be the same people. We'd like to find some others who have fresh ideas on how to celebrate our 10th anniversary and bring the Resource Centre forward!

Who should I contact?

If you'd like to get involved or use the centre for your event, please contact one of the committee members listed below.

John Alford, Chairman
01225 777 926

Betty Wragg
01225 765 881

Andrew Myatt
01225 715 780

We hope to see you soon!

**The Selwood Tenants' Voice
Resource Centre Committee**



Performance Reward Grant Scheme

APPLICATION FORM

To be returned to:

Karen Spence, Performance Manager, Performance Team

Email: wiltshirelaa@wiltshire.gov.uk

Area Board	Calne, Salisbury, Tidworth, Pewsey, Trowbridge	
Form submitted by (contact for all queries)		
Name of initiative	Wiltshire Alternative Sports Hub Development	
Brief Description of Initiative	Development of three new alternative sports hubs and sustain our two existing hubs thus providing alternative sports to all young people throughout Wiltshire. The project will use these hubs to reach out to young people giving them something to do in the evening thus combating anti social behavior and giving them somewhere to participate in alternative sports weekly. The project activities will allow young people to meet new people and stay healthy by participating in a minimum of two hours of physical activity a week. The project will also enable young people to learn new skills and build on existing skills. There will be volunteering opportunities at the clubs and young leadership opportunities at forums. As the hubs focus on alternative activities they therefore target many young people who would not usually participate in traditional team sports. Often young people involved in alternative sports are more isolated and less socially engaged than team sports players and so this project will be promoting inclusion and helping to develop new outlets for socially isolated young people.	
Please put a cross against the ambition(s) that this initiative will support	Building resilient communities	√
	Improving affordable housing	
	Lives not services	√
	Supporting economic growth	
	Safer communities	√
	Protecting the environment	
	Action for Wiltshire – combating the recession	
Amount of funding sought	£ 150,000	

<p>What will this money be spent on? (please show split between capital and revenue. For capital expenditure guidance – see Appendix 1 in the Bid Pack)</p>	<p>All of the money will be revenue costs:</p> <ul style="list-style-type: none"> • WAYS alternative sports coordinator • Alternative sports coaching costs • Venue Hire costs • Equipment purchase • Publicity and promotion of clubs • Transportation for young people
<p>Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken</p>	<p>Lives Not Services</p> <ul style="list-style-type: none"> - This project will considerably contribute to the long term health and wellbeing of young people involved in the activities provided through it. Many young people involved in alternative sport are those who are dis-engaged from mainstream sports. Consequently without regular physical activity they are prone to developing sedentary lifestyles. This could increase the chances of developing coronary heart disease or diabetes as well as reducing self esteem, energy levels and the ‘feel good’ factor associated with involvement in exercise. - By engaging young people in regular alternative sport sessions the project will provide young people with positive healthy activities and give them the opportunity to learn new skills and achieve. This could lead on to roles within sport as a volunteer or coach if the interest is maintained and life skills learned that will play a large role in career and life development. - The development of independent alternative sports activity centres will allow young people to take part in a new and exciting project that will be relatively easily accessed. There are only 2 current projects in Wiltshire that provide this and through the project we hope to increase this to 5 or 6 – this will clearly give young people a great chance to take up something new, improve at something or excel in a chosen sport. All of which contribute to greater opportunities in their lives and a sense of belonging, identity and wellbeing. <p>Safer Communities</p> <ul style="list-style-type: none"> - Activities provided on a regular basis for young people in alternative sports can contribute to reducing anti social behaviour in local areas. Projects tend to be delivered in partnership with local youth development service workers and at the time of the day that would see most anti social behaviour perpetrated. Therefore by delivering activities

	<p>to counter this will</p> <ul style="list-style-type: none"> - a) attract young people who are not engaged in other sports and consequently at a higher risk of committing anti social behaviour. - b) enable youth development workers to work more closely with these young people in an environment that suits the young person. - c) engage hard to reach young men who are often the same group who engage in antisocial behaviour, and divert their activity into constructive channels e.g. away from free-running in inappropriate areas to proper parkour training. <p>Building Resilient communities</p> <ul style="list-style-type: none"> - This project would only be successful with partnership working. Therefore it will require differing organisations across Wiltshire to work together in order to make it successful. - The project will promote opportunities across both the voluntary and statutory youth work sector and will provide volunteering opportunities for both young people and people within the wider community. - The main aim of the hubs is to promote inclusion for all and allow people within the community to get involved in both the running and the development of the hubs. - Development of the alternative sports will allow young people to succeed at school as it allows them to develop new skills and build on existing skills. Developing stronger resilient young people. It also allows them to participate in positive activities whilst socialising and having fun. The sports promote team work and effective communication.
<p>What makes this initiative a local priority (eg evidence from research and local support)</p>	<p>Success of the Pewsey and Tidworth Alternative sports Hubs show that there is a clear need for alternative positive activities for young people in Wiltshire to engage in.</p> <p>There is a clear need for alternative sports in Wiltshire based on the number of young people who turn up to our alternative sports taster sessions. In 2009/2010 alone we had 759 young people attend taster sessions that we organized and over 250 attend our current existing alternative sports clubs.</p> <p>A recent Tomorrow's Voice survey (surveying 1695 young people) showed that 43% of young people would like engage in alternative sports with 56% wanting these activities in locations other than school. Over 65% of young people requested an external professional to lead these sessions and between 20-23% expressed interest in alternative sports coaching, umpiring or event volunteering.</p>

	<p>There is clear need for alternative sports due to increased number of sports unlimited bids through schools to run 6-8 week alternative sport sessions. Recent research has also shown that there is a link between alternative sports provision and a reduction in Anti- social behavior. As a result WAYS has been approached by the Anti Social Behavior Team to help reduce anti social behavior in specific areas with Calne and Trowbridge being two of those areas. Consultation has been done with Community Area Young People's Issues Group (CAYPIG'S) and there has been clear indication that there is an increased need for alternative sports.</p> <p>There has also be a growing interest in Alternative sports across Wiltshire as expressed in the Wiltshire Skate Jam series facebook site having attracted over 250 young people in its first 10 hours of launching.</p> <p>The demand from local organisations and schools for alternative sports coaching courses also signifies that there is an increase in need for alternative sports coaches providing activities for young people.</p>
<p>How will you know you have been successful?</p>	<p>Success will be measured by quarterly figures and an increase in numbers annually. Success will also be measured by an increase in regular activity sessions.</p>
<ul style="list-style-type: none"> • How will you measure the impact? (may have more than one measure) 	<ul style="list-style-type: none"> • Evaluation forms • Video evidence (production of a DVD) • Attendance registers with participation data • Tomorrow's voice survey • School Sports Partnerships Data
<ul style="list-style-type: none"> • What is your improvement target (s), and when do you expect to achieve this/these? 	<p>In some cases improvement may be achieved in stages, so you may want to give more than one improvement target</p> <ul style="list-style-type: none"> - Annually provide a minimum of 250 two hour alternative sports sessions for young people in Wiltshire via 5 central hubs across the county. - Over the initial two years of the project, engage 1,200 young people in alternative sports that previously had no engagement with team or organised sports. - Actively work to increase the participation and engagement of marginalized young people so that 15% of all BME, disabled and rural young people in Wiltshire will have engaged in at least one alternative sports session within the three years of the project. - Engage 20 young people a year in specific accredited volunteering opportunities based around alternative sports. - Provide opportunities for 25 young people over two years to gain National Government Body certified coaching qualifications in a range of alternative sports.

<ul style="list-style-type: none"> How will you ensure that the improvement continues after the end of the initiative? 	<p>The improvement will continue through the development of the hubs as they will be sustainable and we ensure that we:</p> <ul style="list-style-type: none"> - Develop volunteer coaches to deliver sessions - Seek external funding - Negotiate facility hire - Seek assistance from youth service and other statutory organisations. - Include participant membership fees and activity fees.
<p>Who will benefit from this initiative?</p>	<p>Young people aged 11- 19 years old specifically in the area of the 5 hubs. The project will also benefit young people across other area boards where tasters sessions and skate jams will be held. The project will specifically aim to promote inclusion with BME young people, young women, disabled young people and young people within rural communities. The placement of the hubs around Wiltshire would attract young people from military families around Tidworth/Pewsey and within socially deprived areas – most notably Bemerton Heath within Salisbury.</p>
<p>Confirm no unfunded commitments from this initiative</p>	<p>Please delete the statement that does not apply:</p> <ol style="list-style-type: none"> 1. I confirm that there will be no unfunded financial commitments arising from this initiative
<p>What are the key risks to success and how will these be managed?</p>	<ol style="list-style-type: none"> 1. Limited access to facility time- this will be managed by forging affective relationships with local leisure providers to ensure that facility time is negotiated and ongoing. 2. High level of coaching costs- development of a local pool of coaches to reduce costs. 3. Insufficient Storage of equipment- negotiate storage facilities with leisure providers, schools and local youth centres.
<p>Who will manage the initiative</p>	

Signed:
Chairman of Area Board

Dated:

